

Item No. 17.1



**MINUTES OF THE 16th ACADEMIC COUNCIL MEETING OF KVASU
CONVENED ON 1st JUNE 2015 AT THE CONFERENCE HALL, CVAS,
POOKODE, WAYANAD**

Venue: Conference Hall of CVAS Pookode

Time: 3.30 pm

The following members were present:

1. Dr. B. Ashok, IAS, Vice Chancellor
2. Dr. Joseph Mathew, Registrar
3. Dr. K. Devada, Director of Academics and Research
4. Dr. T. P. Sethumadhavan, Director of Entrepreneurship
5. Dr. Sisilamma George, Dean, CVAS, Mannuthy
6. Dr. K. Vijayakumar, Dean, CVAS Pookode
7. Dr. G. GirishVarma, Dean, CDST, Mannuthy
8. Dr. A. P. Usha, Director of Farms.
9. Dr. P. I. Geevarghese, Professor. CDST, Mannuthy.
10. Dr. A. Jalaludeen, Special Officer, CASM, Thiruvazhamkunnu
11. Dr. A. K. Beena, Special Officer, CDST, Pookode.
12. Dr. B. Sunil, Professor, CVAS, Mannuthy
13. Dr. C. T. Sathian, Professor, CVAS, Mannuthy
14. Dr. S. Sujith. Asst. Professor, CVAS, Pookode
15. Dr. P. Shuhaib, Student Representative

Special invitees

1. Dr. Syam Mohan, Finance Officer
2. Dr. V. Ramnath, Controller of Examinations
3. Dr. H. Subramanian, Special Officer
4. Dr. T. V. Anilkumar, Adjunct Faculty

5. Dr.G. S. H. L. V. Prasad Rao, Consultant Professor.

The meeting began, condoling the untimely demise of Smt. K. P. Sathy, casual labourer, Mannuthy. A minute's silence was observed. As directed by the Hon'ble Vice Chancellor, the Course Directors of all new courses listed below, approved to be launched in 2015-16, presented the current status and progress made so far with publicity, preparation of course materials, identifying faculty and finalising the schedule of classes/examinations of each course.

1. PG Diploma in Toxicologic Pathology-Presented by Dr. T. V. Anilkumar

Decided to change the location of course to Thiruvananthapuram, to explore the possibility of purchasing sufficient microscopes for hands on training, to include MD In Pathology as another eligibility qualification to expedite the MOU proceedings with SCTIMST and to nominate Dr.Anu, Assistant Professor, CLDPR to associate with the coordination of the course at Regional Training Centre, Thiruvananthapuram.

2. PG Certificate in Veterinary Homoeopathy-Presented by Dr. Bibu John Kariyil

Approved the progress made so far. The technical committee to be decided. Spell check to be done in the brochure.

3. PG Diploma in Food safety and Quality assurance-Presented by Dr. K. Vrinda Menon

Approved the progress made so far. Human resource from the panel of Food safety standards authority of India (FSSAI) to be included as faculty and in governance of the course, for better understanding of the act, Licensing and implementation of Food safety measures.

4. PG Diploma in Therapeutic Management of pet animals and pet birds- Presented by Dr. K. Vinodkumar

Approved the progress made so far. Decided to increase the number of seats from the present roll of 15 as per the consensus in the Academic Council Meeting.

5. Certificate Programme in Histological and museum techniques- Presented by Dr.A.R.Sreeranjini

Approved the progress made so far. Pointed out to find the prospects of the course in museums and Anatomy labs and to specify in advertisements.

6. Diploma and PG Diploma in Poultry Entrepreneurship and Dairy Entrepreneurship/Smart phone based courses such as Dog care and Management and Organic Farming-Presented by Dr. T. P. Sethumadhavan

Approved with clarifications on the budget of all courses, eligible qualification, duration of smart phone based courses.

7. PG Diploma in Meat Processing-Presented by Dr.P.I.Geevarghese

It was suggested to collaborate with Meat industries also for job placement of the candidates.

The Hon'ble Vice Chancellor welcomed the members. The minutes of the 15th Academic Council Meeting of KVASU held on 9th February 2015 was approved and the action taken report was discussed.

Decisions taken in the Academic Council meeting

The reports on conduct of First Convocation ceremony, admission procedure for the academic year 2015-16 and the affiliation of Institutes-2015 were approved. The appreciation on the convocation was conveyed to the members.

It was decided to advertise in the newspapers preferably, the Hindu on a national level to give a wider publicity for the programmes like B. Sc (PPBM) and Ph. D in Climate Change and Animal Agriculture and other courses.

It was also decided to go forward with the provisional affiliation procedures of "Sarathi Academic Foundation of Excellence", Kannur subject to rectification of the deficiencies pointed out by the Committee and availability of valid documents in the prescribed time limit. Registrar was authorized to complete procedure in this regard.

Resolution 16.3.1:

Whether the Academic Council would approve the course details (eligibility for the programme, number of seats, course centres, duration of the programme), selection process and admission schedule of Ph.D, M.V.Sc /M.Tech, MS/M.Sc, B.Sc (PPBM), Diploma/PG Diploma and Certificate programmes for the academic year 2015-16

Decision: Approved with following modifications

1. Regulations for Ph.D in Biosciences will be separate, as issued.
2. The number of seats for Masters in the Depts. Of Clinical Medicine and Preventive Medicine, Mannuthy and that in Animal Nutrition, CVAS, Pookode will be decreased to three from the number of seats already allotted on account of non-availability of eligible teaching staff to guide. It was then

decided to look into the number of seats at the time of counseling based on the number of eligible teaching staff available in each department.

3. Decided to include one seat for residency programme in M.Tech Programme without changing the total number of four already allotted.
4. The eligibility of BSc(PPBM) to be corrected as Plus two/Higher Secondary/VHSE and to include the selection details in the selection process
5. The number of seats in Dairy Diploma Programme to be corrected as sixty.
6. It was decide to revise the prospectus with the changes mentioned above in the website at the earliest. (Action: DAR)

Out of general discussion and favorable reports from the Dean, CVAS, Pookode, it was further decided to increase the number of seats for B.V.Sc and AH programme at CVAS, Pookode from 80 to 120, ie an additional seats of 40 in this academic year. The time table may be adjusted by arranging classes in double shifts as done at CVAS, Mannuthy. It was decided to recommend the same to the Board of Management and to communicate to the Commissioner of Entrance Examinations at the earliest, as additional opportunity to students of North Kerala would be welcome. (Action –Dean, CVAS, Pookode and DAR).

Resolution 16.3.2:

Whether the Academic Council would approve the admission and admission procedure of candidates to 10 supernumerary seats in B.V.Sc and AH programme from VHSE (Livestock and Poultry Science) qualified candidates and Diploma holders in Laboratory Techniques/Poultry Production

Decision: Approved (Action: DAR)

Resolution 16.3.3:

Whether the Academic Council would approve the enhancement of seats of B. Tech (Dairy Science and Technology) from 40 to 100, ie 60 seats at Mannuthy and 40 seats at Pookode campus (New B. Tech programme) from 2015 onwards.

Decision: Approved. (Action: Dean, CDST, Mannuthy, Special Officer, B. Tech Programme, Pookode and DAR)

Resolution 16.3.4:

Whether the Academic Council would approve the modifications proposed by the Course Director in the title of the course ABT 602 and catalogue numbers of the compulsory non –credit courses ABT-617, ABT- 618 and ABT- 619.

November 30,
2015

[KERALA VETERINARY AND ANIMAL SCIENCES
UNIVERSITY]

Decision: Approved (Action: DAR)

Resolution 16.3.5:

Whether the Academic Council would approve the modified proposal and budget for launching the Ph.D. Programme in Climate Change and Animal Agriculture offered by the CAADECCS, KVASU.

Decision : Approved.

It was decided to allot ten seats and to obtain the services of Adjunct faculty with the approval of the Vice Chancellor, to act as major guide to students in the programme. The budget may be adjusted with the savings shown as returned to the Finance Officer. It was also decided to include the details of Ph.D programme in Climate Change and Animal Agriculture in the prospectus **(Action: DAR)**

Resolution 16.3.6:

Whether the Academic Council would approve the formation of University Student Scholarship Fund.

Decision : Approved. The scheme shall be applicable to B.V.Sc and AH and B.Tech Programmes at present. Scholarships will be disbursed to students for the normal duration of the programme i.e., 10 semesters for B.V.Sc and 8 semesters for B.Tech. Those availing any other scholarship sanctioned by the Government of Kerala, wherein full tuition fees are being waived, will not be eligible. Those students getting scholarships in the form of maintenance expenses like mess reimbursement shall be eligible. A fair number of enhanced KVASU merit scholarships will be awarded to eligible students of all income categories based on merit. **(Action: DAR)**

It was suggested that the DAR shall hold a separate meeting with Associate Deans of both colleges to sort out the issues pending if any with E-grantz and other SC/ST fee concessions.

Resolution 16.3.7:

Whether the Academic council would recognize the external member Dr.V .Sajith in the advisory committee of PG student, Dr.Sovan Roy (14-MVM-51)

Decision : Approved (Action: DAR)

November 30,
2015

[KERALA VETERINARY AND ANIMAL SCIENCES
UNIVERSITY]

Resolution 16.3.8:

Whether the Academic council would recognize the external member Dr.Asha. K *Raj in the advisory committee of PG student, Dr. G Jayaprakash (14- MVM-32).

Decision : Approved.(Action: DAR)

Resolution 16.3.9:

Whether the Academic Council would approve the six new courses viz., Diploma in Poultry Entrepreneurship, Post Graduate Diploma in Poultry Entrepreneurship, Diploma in Dairy Entrepreneurship, Post Graduate Diploma in Dairy Entrepreneurship and Smart Phone based courses-Dog care and Management and Organic Farming to be launched in this academic year under distance mode.

Decision : Approved with the following modifications

1. Budget for all the courses to be included
2. Minimum eligibility criteria, duration and type of course to be specified in the smart phone based courses.(Action: DE)

Resolution 16.3.10:

Whether the Academic Council would approve the proposal of additional regulations while uploading doctoral theses in the University website

Decision: Approved with an additional point in clause no. 5 i.e., Copyright releases shall be signed by University officers like the Dean (Action: DAR).

Resolution 16.4.1:

Whether the Academic Council approves Minutes of the First Board of Studies meeting held on 20-4-2015 in the chamber of the Special Officer, College of Avian Sciences and Management, Thiruvizhamkunnu

Decision: Approved (Action: DAR)

Resolution 16.4.2:

Whether the Academic Council would approve the amendments suggested for B.Sc. (Poultry Production and Business Management) under Kerala Veterinary and Animal Sciences University with regard to semester examinations and grading of results

Decision: Approved (Action: DAR)

Resolution 16.4.3:

Whether the Academic Council would approve to include the above two courses as non – credit compulsory courses in the second semester of B.Sc. Poultry Production and Business Management Degree program from the current academic year (2014-15).

Decision: Approved and the action of commencing the classes stands ratified (**Action: DAR**)

Resolution 16.4.4:

Whether the Academic Council would approve the provision of KVASU Merit scholarship @Rs. 1500/- per semester to top three meritorious students and Merit cum Means scholarship to two students of BSc (PPBM) @ Rs. 30,000 (to meet the tuition fees) as per the conditions followed in the University for awarding the scholarships.

Decision :A committee consisting of Finance Officer, Special Officer, CASM and Dean, CVAS, Pookode is constituted to look into the proposal based on the availability of funds in Plan projects 2014-15. (**Action: DAR**)

Resolution 16.4.5:

Whether the Academic Council would approve the enhancement of seats for B.Sc. (PP&BM) programme from 32 to 50 .

Decision: Approved with the following decisions

1. Information regarding admission to foreign students has to be transmitted to the foreign embassies in India and to foreign Universities like those in African Countries, South Asian countries. Special Officer, Faculty of Poultry Science to take further necessary action on this.
2. The fee for foreign students shall be as per the University order issued earlier in case of other courses.
3. The 50 seats will be filled up from General category, if seats allotted to students of Lakshadweep, outside the state and abroad do not turn up

(Action: Special Officer, CASM and DAR)

Resolution 16.4.6:

Whether the Academic Council approves the minutes of the Fifth Board of Studies meeting of the Faculty of Dairy Science convened on 18th May, 2015

Decision: Approved (**Action: DAR**)

Resolution 16.5.1:

Whether the Academic Council would approve the rules for instituting the above award from the contribution from Dr. C. S. Venugopal, Fulbright fellow

Decision: Approved with the following modification.

The scoring for the best doctoral thesis will have to be done by two external experts in addition to two internal members. **(Action: DAR)**

Resolution 16.5.2:

Whether the Academic Council would approve the revised clause of Academic Form No.20

Decision: Approved **(Action: DAR)**

Resolution 16.5.3:

Whether the Academic Council would approve the scholarship proposed for students in Diploma Programmes of the University

Decision: A committee consisting of Finance Officer and Deans of Colleges is constituted to look into the proposal and decide, based on the availability of funds in the State Plan projects and to report to the next Academic Council.

Resolution 16.5.4:

Whether the Academic Council would approve the proposal for an Academic Staff College as described

Decision: Approved in principle. Entrusted the Dean, CVAS, Mannuthy and Co-ordinator (Academic Staff College) to explore the location of the Academic Staff College at Mannuthy. **(Action: DE)**

Resolution 16.5.5:

Whether the Academic Council approve to disallow deputation to the newly recruited Assistant Professors for higher studies / trainings that will disturb the activities of the Departments and University, till they complete their probation period

Decision: Approved with following modification

Deans shall depute Assistant Professors for trainings/seminars of shorter duration only i.e., less than a week.(3 to 5 days)

Also decided to look into certain issues of Assistant Professors who require a minimum period to complete their Ph. D on a case to case basis subject to the recommendations from the Head of the Department concerned and Dean. **(Action: DAR)**

Resolution 16.5.6:

Whether the Academic Council would approve the proposal to award increments/benefits to faculty members deputed to external Universities/Institutes only upon submission of hard/soft copies of their theses to the Registrar, on awarding.

Decision: Approved. The University will place a lock-in period for a reasonable time before uploading the theses. **(Action: DAR)**

Non-Official Resolution 16.6.1:

Whether the academic council would decide to

1. Recommend to the Board of Management and Management Council to increase the period for availing the study leave from 6 months to one year
2. Permit more than one faculty of a department to avail study leave in case of vacant slots of granting of study leave.

Decision: 1. Approved. The period shall be extended till the date of the next deputation orders issued by the University

2. Matter to be reported to the Board of Management **(Action –DAR)**

Non-Official Resolution 16.6.2:

Whether the Academic Council resolves to defer the agenda on 14.4.2 (3), reinstating the previously existing criteria for PG teachers, in case of departments having difficulty for finding supervisory staff, for a period of two years enabling smooth conduct of the ongoing Postgraduate programmes

Decision: It was decided to authorize the Vice Chancellor to relax the regulations for constituting advisory committee with due specific recommendations from the respective Deans and Heads of Departments in specific cases, justified par doubt only. **(Action Deans)**

Non-Official Resolution 16.6.3:

Whether the Academic Council would approve to relax the decision of the University regarding the Advisorship of PG students of CV & AS, Pookode

Decision: As above

Non-Official Resolution 16.6.4:

Whether the Academic Council would approve to remove the difficulties existing with the centralized system of examinations

Decision: Decided to provide soft copies of study materials to students, topics for midterm and final examinations in advance and examination calendars to the students. Directions will be given to all HoDs to provide course outline and topics to be covered uniformly in both colleges. **(Action –Controller of Examinations)**

Outside Agenda 1

Whether the Academic Council will approve the proposal for starting B.Tech in Food Technology at Mannuthy Campus

Decision: Approved in principle with the following decisions.

1. The number of seats to be fixed as forty.
2. The feasibility to conduct the programme at CBF, Thumburmuzhy with practicals at Mannuthy to be explored by a committee with the Registrar, FO, DAR, CE and Deans as members and Dean, CDST, Mannuthy as the convener. The convener shall submit the report at the earliest.
3. The budget to be revised, adjusting the recurring expenditure within the fees which shall be finalized after applying sufficient thought.
4. Four faculty members (One earmarked from the Dairy Technology Department for Food Technology and three- Food engineering, Food Chemistry and Food Microbiology) to be appointed on contract basis against the vacant posts as restructured in the Faculty of Dairy Sciences.
5. Staffing proposal to be restructured as above **(Action-Registrar, Dean, CDST, Mannuthy)**

Outside Agenda 2

Whether the Academic Council will approve the newly constituted expert committee for the conduct of PG Certificate programme in Veterinary Homoeopathy

Decision: Approved with the decision to add to the technical committee proposed by Prof. Ravi. M. Nair, the Registrar, Course Director and Head of Department of Veterinary Pharmacology and Toxicology, Mannuthy as members from KVASU.

(Action-DAR to issue orders and explain full membership)

Outside Agenda 3

Whether the Academic Council will approve the regulations for nominating Major guides and co-guides for the PG Diploma Programme in One Health

Decision: Approved (Action –DAR)

Outside Agepda 4

Whether the Academic Council will approve the recommendation put forward by the Ministry of Human Resource Development in connection with concession to Kashmiri migrant students for admission to KVASU in 2015-16

Decision: Approved. (Action –DAR)

Outside Agenda 5

The Hon'ble Vice Chancellor apprised the body on the three reports received from experts on the traces of alleged plagiarism in the thesis of one the faculty members (Dr. P. Sudheer Babu, Professor of Dairy Technology). It was resolved to request the awarding University to appoint a suitable review committee for a thorough in-house review of the thesis in question, with an expert in the subject recommended by KVASU and to recommend to the Board of Management to refrain from deputing faculty to Gandhigram Rural Institute or further recognising Ph. Ds from that University until detailed review result is made available.

Decision: Approved and recommended suitable actions to the Board of Management. The faculty member need not act as guide in the mean-time, and also to avoid further research guidance to the member.

The meeting came to a close by 6.30 P.M. The Hon'ble Vice Chancellor thanked and recorded appreciation to all efforts and services rendered by Dr. P. I. Geevarghese who is due to retire on superannuation in the month of June, 2015 and wished for his continual support services to the University. The Director (Academics and Research) proposed a vote of thanks.

Approved

Sd/-

VICE CHANCELLOR

05-06-2015