

**MINUTES OF THE NINTH ACADEMIC COUNCIL MEETING OF KVASU CONVENED ON 3rd DECEMBER
2013 AT CONFERENCE HALL, CVAS, POOKODE, WAYANAD**

Members present:

1. Dr. B. Ashok, IAS, Vice Chancellor (Chairman)
2. Dr. K.P. Sreekumar, Registrar
3. Dr. M. R. Saseendranath, Director of Academics and Research
4. Dr. Ramkumar S., Director of Entrepreneurship
5. Dr. R. Rajendra Kumar, Dean, CDST, Mannuthy
6. Dr. L. Gunaseelan, Prof & Head, TANUVAS Chennai.
7. Dr. P.I. Geevarghese, Associate Dean, CDST Mannuthy
8. Dr. Leo Joseph, Dean CVAS Pookode
9. Dr. H. Subramanian, Finance Officer.
10. Dr. K. Narayanakutty, Director, CAS in Poultry Science
11. Dr. GSLHV Prasad Rao, Consultant Professor KVASU
12. T.V. Anil Kumar,
13. Dr. P. Kuttinarayan, Prof. and Head, LPT, CVAS Pookode
14. Dr. A.P. Usha, Associate Dean, CVAS, Mannuthy

Special invitees

1. Dr. A. Jalaludeen, Special Officer
2. Sri. Joseph Kuriakose, Student representative
3. Dr. K.S. Prasanna, Asst. Professor

The house observed one minute silence paying homage to late Dr. D. Sukumar, Asst. Professor. The Vice Chancellor welcomed the members and requested Director (Academics and Research) to present the agenda items.

The minutes of the 8th Academic Council Meeting of KVASU held on 25/9/2013 at CVAS, Pookode, along with the action taken report was discussed in detail.

At the time of reporting, the following decisions were taken

1. Dr. A. Jalaludeen, Special Officer, Faculty of Poultry Sciences has reported that the modifications suggested by the last Academic Council have been fully incorporated. The modified proposal has been approved by the house with the following additional modifications.

- The college shall be named 'College of Avian Studies and Management'
- Include Joint Director (Poultry) Govt. of Kerala, in the Advisory Board of the College.

The proposal, after incorporating modifications, shall be placed in the BOM and Management Council (Action: Special Officer, Poultry Faculty)

2. In the proposed M.V.Sc. Cum Residency Programme, Professional registration (e.g. VCI registration) is not needed for the candidates applying for Residency Programme in non clinical subjects. It is also decided to extend the benefit of Residency programme to M.Tech (Dairy Technology) programme. Detailed proposal for the same shall be presented in the next Academic Council meeting (Action: Dean, CDST).

Resolution 1

Whether the Academic Council would approve the request of Diploma Dairy Science students for allowing lateral entry to the 5th semester in B.Tech. (Dairy Science and Technology) programme.

The following opinions are raised in the discussion:

1. In the case of B.Tech or B.E, lateral entry is permitted to 3rd semester, not to 5th semester.
2. Normally lateral entry is permitted to B.Tech Programme from Diploma holders. The course duration to those Diploma programmes are 3 years. Here in the case of Diploma

- Diary Science, course duration is only 2 years.
3. In B.Tech programmes, Lateral entry is given to the candidates who have been qualified in the Entrance Examination conducted by Commissioner of Entrance Examinations, Kerala
 4. There are many papers relating to mathematics in the first 4 semesters of B.Tech Dairy Science and moreover a candidate needs to study mathematics in plus 2 level for getting selection for B.Tech. Dairy Science. In the case of Eligibility for Diploma Dairy Science Programme, mathematics in Plus 2 is not mandatory
- Decision:** Decided to refer back to Board of Studies (Dairy Science and Technology) for placing a fresh proposal in the Academic Council with all points considered in the meeting. (Action: CDST, Dean)

Resolution 2

Whether the academic council would approve the request for revising the salary structure of academic consultant working in KVASU on contract basis.

Decision: Agreed in principle and decided to recommend to the competent authority: Board of Management. (Action DAR)

Resolution 3

Whether the Academic Council would approve the above proposal for attracting candidates for Ph.D. Programme.

Decision: Discussed in detail. Decided to constitute a committee comprising of following members to make proposals for initiation for integrated Ph.D programme and also to propose additional suggestions to attract Ph.D students.

1. DAR
2. Dean, CVAS, Mannuthy
3. Dean, CVAS, Pookode
4. Dean, CDST, Mannuthy
5. Associate Dean, CVAS, Mannuthy- Convenor
6. Associate Dean, CVAS, Pookode
7. Associate Dean, CDST, Mannuthy
8. Dr. L. Gunaseelan, Prof & Head, TANUVAS Chennai.
9. Dr. A. Jalaludeen, Special Officer, Poultry Faculty

Resolution 4

Whether the Academic council would approve the guidelines and approximate budget proposal for South India and All India training cum study tour for BVSc. and AH students.

Decision: Accepted the proposal. Deans are authorized to make essential modifications regarding the institutions to be visited depending on instant convenience. Resubmit in the next Academic council [Action :Dean., CVAS., Mannuthy]

Resolution 5

Whether the Academic council would approve the proposal for the collaboration with One Health Center of Excellence in Research and Training, University of Florida

Decision: Approved. Authorized the Registrar, KVASU to enter into necessary agreements for this purpose. Next International Symposium on One Health is to be organized by KVASU [Action :Registrar]

Resolution 6

Whether the Academic Council would approve the Rules for the award of KVASU Merit Scholarship, KVASU Merit cum Means Scholarship, KVASU Junior and Senior Fellowship and KVASU Assistantship.

Decision: Approved with the modifications suggested in the Academic Council meeting.[Action:DAR]

In addition,

- Decided to publish a student hand book in Malayalam and English containing information regarding all the available benefits to the students at the time of the admission.[Action:DAR]
- The procedure for obtaining NLC after course from the each department is to be stopped. A circular shall be sent from Dean's office to the Departments concerned sufficiently in advance specifying the last date for intimating outstanding liabilities, if any. If liability of a student is not reported with the time limit, it will be presumed that the student has no liability and will be proceeded accordingly. Failure to report will result in liability to those failing to report. [Action: Dean, Concerned]
- Decided to intimate the sanction of scholarship payment to the students to their parents/guardians also. [Action: Dean, Concerned]

Resolution 7

Whether the Academic Council would approve the modified Academic Form 17

Decision: Approved. Intimate the ERP project to incorporate necessary modifications in IUMS package.[Action:DAR]

Resolution 8

Whether the Academic Council would approve the modifications suggested in the Academic regulations for the Postgraduate Programme (M V Sc and Ph D Degree).

Decision: Out of discussion :Redraft and place in the next Academic council as follows.

For Doctoral Degree programme, the proposal of research work as approved by the Advisory committee of the student and Dean shall be examined by the concerned Project coordination committee and placed in the FRC for approval /remarks. The FRC shall be competent to accept or reject a doctoral research proposal and its approval shall be necessary for commencing research work. Upon approval of FRC, the Dean shall place it in the ensuing Academic Council with its minutes through DAR. The Academic Council shall be competent to approve the proposal or return to FRC for reconsideration. The Academic Council shall also be competent to examine an appeal regarding the FRC's decision and reconsider the matter one more time. The orders of the Academic Council shall be issued by DAR with the approval of the Vice-Chancellor and it shall be deemed to be final.[Action:DAR]

Resolution 9

Whether the Academic Council would approve the classification and grading of result of B Tech (DSc.& Tech)

Decision: Approved.[Action:DAR]

Resolution 10

1. Whether the Academic Council would approve issue of semester mark list to BVSc.&AH, B. Tech (DSc & Tech), M V Sc., M Tech, MS, M Sc., PhD and Diploma students
2. Whether the Academic Council would approve format of the mark list

Decision: Approved. Semester mark list shall be generated through the automated system and sent via email to the students and parents by post. Conduct of the candidates for the semester should be mentioned in the mark list as satisfactory/Unsatisfactory by the advisor /class teacher. The system shall be operated at the College level by Professor (academics) and Certificate shall be issued by the Dean, concerned.[Action:Dean]

Resolution 11

Whether the Academic Council would approve the forms for applying for various certificates.

Decision: Revise and place in the next Academic Council meeting.[Action:DAR]

Resolution 12

Exploring the job prospects of the Diploma and Certificate programme.

Decision: Academic Council noted this matter.

Resolution 13

Whether the Academic council would approve the 2 Ph.D synopsis of College of Veterinary and Animal Sciences

Decision: Approved the Doctoral Research proposal of the two students [Action:DAR]

Non-Official Resolution-1

Streamlining the procedure for fixing the cost of practical manuals prepared for the under graduate courses

Decision:It was decided to issue practical manuals free of cost to all under graduate students as sufficient funding is there from ICAR.

Outside Agenda-1

Whether the Academic Council would approve the proposal for starting UoG-KVASU JointCertLAMProgramme subject to the ratification of Board of Studies.

Decision:Approved subject to approval of Board of studies and then report to the next Academic Council. A detailed report of starting the proposed course on Laboratory Animal Medicine along with Guelph University Partnership is to be placed in the next Academic Council. (Action Dr. Prasanna and Dr.Anilkumar, Adjunct Professor)

The meeting came to close at 1.00 P.M.

Sd/-
Vice Chancellor