

MINUTES OF THE 28th ACADEMIC COUNCIL MEETING CHAIRED BY PROF.(Dr.)M.R.SASEENDRANATH, HON'BLE VICE CHANCELLOR, HELD IN THE CONFERENCE HALL, COLLEGE OF VETERINARY AND ANIMAL SCIENCES, POOKODE, ON 19.03.2020 AT 10.30.AM.

The following members were present:

1. Dr. Ashok N, Registrar.
2. Dr. Ajith Jacob George, Director of Academics and Research.
3. Dr. C. Latha, Dean, CVAS, Mannuthy.
4. Dr. Koshy John, Dean, CVAS, Pookode.
5. Dr. S. N. Rajakumar, Special Officer, CFT, Thumburmuzhy.
6. Dr. Sajith Purushothaman, Assistant Professor, CVAS, Mannuthy.

Special invitees

1. Smt. Sreelatha M., Finance Officer.
2. Dr. K. M. Lucy, Controller of Examinations.
3. Dr. K. Anilkumar, Professor (FRC), CVAS, Mannuthy.

The meeting started at 10.30 AM. Hon'ble Vice Chancellor welcomed the members of the Academic Council.

The Council has approved the minutes and the action taken report of the 27th Academic Council Meeting of the Kerala Veterinary and Animal Sciences University with a modification in the decision of resolution number 27.D.27, that "Approved for implantation of fifth Deans' committee report from 2019 admission onwards for examination and evaluation system and also modify the Academic Regulations of the University by changing the present system of revaluation to re-totaling of marks in the final examinations of B Tech Food Technology Course".

Decisions taken in the Academic Council meeting on Reporting

Item No	Subject	Decisions
28.C.1	KVASU- DAR- Academic – Minutes of the meeting to discuss about the guidelines for preparing the Seniority list for granting deputation to undergo the PhD programme held at Camp office, Mannuthy on 7/03/2020 - reg.	Approved the suggestions of the committee with the following addition: The University should ensure that those faculty members from departments that had not obtained a chance for deputation in the previous years and included in the seniority list are given deputation from this year onwards. (Action: Acad B1 section)
28.C.2	KVASU- DAR- Academic – Minutes of the meeting for the preparation of guidelines for granting grace marks to the students attending various activities under National Service Scheme held at Camp office, Mannuthy on 7/03/2020 - reg.	Approved the suggestions in principle except in the case of allowing talent marks. It was suggested to convene a meeting again by including Dr. K. Anilkumar, Professor (FRC) in the committee to identify the programmes conducted by NSS at the National/

		International level with its duration and the talent marks that has to be granted as permitted for NCC cadets, even if it is a registered course and report the same in the next meeting of Academic Council. (Action: Acad B1 section)
28.C.3	KVASU- DAR- Academic – Minutes of the meeting for the Revision of Academic Handbook by incorporating necessary modifications/amendments held at Camp office, Mannuthy on 7/03/2020- reg.	Approved. Deans of each faculty were entrusted to ensure proper compliance of suggestions made by the Committee regarding revision of Academic Hand Book. (Action: Acad B1 section)
28.C.4	KVASU- DAR- Academic – Minutes of the meeting to check the relevance in continuing the distance learning programmes of very low demand and to determine the measures to be taken for improving the publicity of the programmes held at Camp office, Mannuthy on 7/03/2020- reg.	The Council has suggested to reconstitute the committee by including Registrar, Controller of Examinations and Professor (Acad) of Acad Cell 2 of the College of Veterinary and Animal Sciences, Mannuthy for discussing all aspects of the conduct of these programmes and also directed to include all course directors of online courses. Before convening the meeting, details of programmes including the year of starting of the programmes under the department, name of the course director, number of students enrolled in each academic year, number of students successfully completed the programme and the benefits they had received to know the use of these programmes, etc, in prescribed format should be collected from all departments of the University. The committee also needs to discuss whether these courses have to be conducted under the Director of Academics and Research or the Director of Entrepreneurship to streamline these programmes and to discuss the programmes conducted at Kuriyottumala. The council has suggested that Administrative Sanction should be obtained from the University for each programme. (Action: Acad B2 section)
28.C.5	KVASU-DAR-Academics – Hosting Mr.TAGNE TIEGAM Rufis Fregue-Ph.D. student from the University of Dschang, Cameroon for fully funded project work by RTF-DCS –Reg.	File No.KVASU/DAR/Acad/A1/35610/2018 Ratified the action and directed to report this in the PC group of Veterinary Faculty. The Council has directed to issue a circular instructing the faculty to follow the proper

		channel for approval of all such projects and to approach the University directly only if there is shortage of time to complete the formalities. General Instructions in this regard shall be coined by the Committee consisting of the Director of Academics and Research, Faculty Dean of Veterinary Sciences, Professor (FRC), Director of Clinics and Dr. Sajith Purushothaman, Academic Council Member. The Committee shall also discuss the procedures and parameters like commercial license that the University should obtain for permitting projects of outside agencies giving due care for improving its relation with the industry.
28.C.6	കെ.വി.എ.എസ്.യു മൂന്നാമത് കോൺവൊക്കേഷൻ മാറ്റിവെച്ചത് സംബന്ധിച്ച്.	File No.KVASU/DAR/Acad/E2/36198/2019 Noted.

Decisions taken in the Academic Council meeting on the Agenda Notes

Item No	Point for decisions	Decisions
28.D.1	Whether the Academic Council would approve the Courses with the number of seats, admission schedule and selection process as proposed.	<p>File No. KVASU/DAR/Acad/B1/31260/2020 Approved in principle.</p> <p>The Council has directed to publish notification and prospectus for the academic year 2020-21 as done in the previous year excluding the Technology Enabled Distance Learning Programmes recommended to be discontinued from this Academic Year and mentioned that allotment of Hostel facility for the various programme will be subject to its availability only.</p> <p>Diploma in Commercial Dairying will also to be included with a footnote that the course will be notified by the DE.</p> <p>No admissions have to be conducted at Sarathi Institute of Veterinary and Animal Sciences, Taliparamb.</p> <p>The council has made the following suggestions/modification in the Course details and Selection process.</p> <p>i. to correct the number of seats of M.Tech programmes in Dairy Technology to 2 [1+1 (Residency)] and Dairy Chemistry to 3 [2+1 (Residency)].</p> <p>ii. to verify the residents already allotted to</p>

		<p>the departments concerned along with the resident seats requested for this academic year observing the rules regarding the allocation of students to residency programmes</p> <p>iii. Dean, CVAS, Pookode is directed to forward the new request for number of seats for residency programme to each discipline by verifying the existing rules.</p> <p>iv. to check and modify the total number of seats given to each discipline in MVSc and to check the reservation policies.</p> <p>v. Selection process of MVSc programme will be followed as done in the last year, by maintaining a separate preference rank list.</p> <p>vi. to include M.Tech programmes in the table under the selection process as a new row.</p>
28.D.2	Whether the Academic Council would approve the proposal for revising the course fee and course curriculum of Technology Enabled Distant Learning Programme with the course title "PG Diploma in Toxicologic Pathology programme" and to discontinue the admission for PG certificate course in Toxicologic Pathology as suggested by the Course Director from the academic year 2020-21.	<p>Deferred. It was suggested to follow the syllabus of the previous year and directed to place the note in the Academic Council after getting approval of the Board of Studies.</p> <p>(Action: Acad B2 section)</p>
28.D.3	Whether the Academic Council would approve the newly proposed Academic forms for Master of Science Programmes	<p>Approved with the following corrections:</p> <p>i. In Acad. Form No.23c, change the comprehensive examination to qualifying examination and in Sl.No 10 to Number of "attempts".</p> <p>ii. In the third line of Acad. Form No.23d, use "Faculty of".</p> <p>(Action: Acad B1 section)</p>
28.D.4	Whether the Academic Council would approve the modifications proposed in Academic Form No.19.	<p>Approved. Correct the alignment</p> <p>(Action: Acad B1 section)</p>
28.D.5	1. Whether the Academic Council would ratify the action taken to collect the amount for 5,000 US Dollar from Dr.Mohan Reddy Nemali for starting the endowment proposed as 'Dr.M.Krishnan Nair Award for the Best Teacher' (under 45 years) in the Veterinary faculty and also to proceed	<p><u>File No. KVASU/DAR/Acad/A2/36815/2019</u></p> <p>The Registrar has directed to avoid the comma between the name Dr. Mohan Reddy Nemali.</p> <p>1. Ratified. Finance Officer is directed to submit all the conditions to be followed while receiving the amount for</p>

	with starting of the Endowment. 2. Whether the Academic Council would approve the guidelines for the award, prepared and submitted by a Committee led by Director of Academics and Research.	forwarding to Dr. Mohan Reddy Nemali. 1. Approved in principle and recommended to place in the Board of Management.
28.D.6	Whether the Academic Council would approve the decision for collecting fee at the rate of Rs.5000/- for a period up to one month and Rs.4000/- per month for additional period for conducting the research in KVASU institutions or training other than for clinical subjects by students/ faculty of Institutions/ Organizations from outside the University and fee for utilizing scientists expertise to be excluded.	<u>File No. KVASU/DAR/Acad/A1/31760/2020</u> Approved. Every such request should be considered only after getting the approval of the Director of Academics and Research. If urgent approval is required, the Head of the Institution may forward the details to the DAR via email by mentioning that everything will be done as per the existing rules. The DAR, after verifying all aspects mentioned in the University guidelines in this regard, will grant approval by return email itself which will be followed by the formal orders.
28.D.7	Whether the Academic Council would approve the modified Ph.D. synopsis of Jasmine Rani K (18-DVM-05), Ph.D. student in the Dept. of Animal Nutrition, College of Veterinary & Animal Sciences, Mannuthy.	<u>File No. KVASU/DAR/Acad/A2/35335/2019</u> Approved.
28.D.8	Whether the Academic Council would approve the incorporation of Central Instruments Laboratory/ Central Instrumentation facility available in various institutes in the Academic form no. 12 and 35D for issuing NLC to the students of KVASU.	<u>File No. KVASU/DAR/R2/3579/11(CILCS)</u> Approved.
28.D.9	Whether the Academic Council would approve to reduce first and second semesters fees of PG Diploma in Food Safety and Quality Assurance (Technology Enabled Distant Learning programme) from Rs.17,100/- to Rs.14,100/- and from Rs.15,000/- to Rs.12,000/-, respectively.	<u>File No. KVASU/DAR/Acad/B2/33036/2019</u> Approved in Principle and recommended to the Board of Management.
28.D.10	Whether the Academic Council would approve the proposed guidelines for instituting Dr. Chandramenon Memorial Award in the University	<u>File No. KVASU/DAR/Acad/B3/36523/2018</u> Approved in Principle and recommended to the Board of Management.
28.D.11	സർവ്വകലാശാലയുടെ പ്രോസ്പെക്സിൽ വിവിധ കോഴ്സുകളിൽ പ്രവേശനം നേടുന്ന വിദ്യാർത്ഥികൾക്കുള്ള ഹോസ്റ്റൽ സൗകര്യം ലഭ്യതയ്ക്കനുസരിച്ച് മാത്രമേ നൽകുകയുള്ളൂ എന്നും പ്രവേശന പരീക്ഷാ കമ്മീഷണറുടെ വെബ്സൈറ്റിൽ ഡാറ്റാ അപ്ഡേറ്റ് ചെയ്യാനാവശ്യപ്പെടുമ്പോൾ	<u>File No. KVASU/DAR/Acad/B1/30360/2020</u> Approved in Principle with modification and recommended to the Board of Management.

	വിദ്യാർത്ഥികൾക്കുള്ള ഹോസ്റ്റൽ സൗകര്യം പരിമിതമാണെന്നും ലഭ്യതയ്ക്ക് അനുസരിച്ച് മാത്രമേ ഹോസ്റ്റൽ റൂമുകൾ അനുവദിക്കുകയുള്ളൂ എന്നുമുള്ള വിവരങ്ങൾ ഉൾക്കൊള്ളിക്കുന്നതിന് ഭരണസമിതിയുടെ അന്തിമ അംഗീകാരത്തിന് വിധേയമായി അക്കാദമിക് കൗൺസിൽ അനുമതി നൽകുമോ?	
28.D.12	പഠനയാത്രയ്ക്കായി സർവ്വകലാശാലാ ഐ.സി.എ.ആർ/സ്റ്റേറ്റ് പ്ലാൻ ഫണ്ടിൽ നിന്ന് വിദ്യാർത്ഥികൾക്ക് നേരിട്ട് പണം നൽകുന്നത് മുൻകാല പ്രാബല്യത്തോടെ അംഗീകരിക്കുമോ ?	Deferred. (Action: Acad B3 section)
28.D.13	Whether the Academic Council would approve the enhancement of Research Grant for M.V.Sc. students from Rs.25,000/-to Rs.1,00,000/-and for PhD students of Veterinary faculty from Rs.50,000/- to 1,50,000/-	<u>File No. KVASU/DAR/Acad/A3/30710/2020</u> Not Approved. It can be only consider when the financial status of the University is improved.
28.D.14	Whether the Academic Council would approve the compulsory submission of vaccination certificate against Chicken pox and Hepatitis B for all courses under KVASU.	<u>File No. KVASU/DAR/Acad/B1/32173/2018</u> Approved. The Council has directed to include in prospectus that the vaccination against Chicken pox and Hepatitis B and submission of vaccination certificate is compulsory for all courses at the time of admission. It is also directed to contact the Community Medicine department regarding the vaccination against rabies for the students from the second year.
28.D.15	Whether the Academic Council would approve the proposal to include Dr. C.O. Mohan, Senior Scientist, Division of Fish Processing, ICAR-CIFT, Kochi as additional member from outside the University in the Advisory Committee of Dr. Namratha Valsalan (19-MVP-20) M.V.Sc. Scholar, Dept. of Livestock Products Technology over and above the already existing four members.	<u>File No. KVASU/DAR/Acad/A3/30710/2020</u> Approved. The council directed to attach the minutes of the advisory committee with the agenda note from next time. It was also decided not to place agenda for inclusion of an external member in advisory committees who is already approved as external member for another student by the council.
28.D.16	Whether the Academic Council would approve the proposal to include Dr. C.O. Mohan, Senior Scientist, Division of Fish Processing, ICAR-CIFT, Kochi as additional member from outside the University in the Advisory Committee of Dr. Vismitha Shree V (19-MVP-05) M.V.Sc. Scholar, Dept. of Livestock Products Technology over and above the already existing four members.	<u>File No. KVASU/DAR/Acad/A3/30718/2020</u> Approved.
28.D.17	Whether the Academic Council would approve the proposal to include Dr. Sudhir C Roy, Principal Scientist (Biochemistry- Animal Science), ICAR –	<u>File No. KVASU/DAR/Acad/A2/31366/2020</u> Approved.

	National Institute of Animal Nutrition and Physiology, Bangalore as additional member from outside the University in the Advisory Committee of Dr. Vasudhar Bhat S V (19-DVM-18), Ph.D. Scholar, Dept. of Veterinary Biochemistry over and above the already existing four members.	
28.D.18	Whether the Academic Council would approve the proposal to include Dr. Sudheer K P, Professor & Head (Post-Harvest Technology), Dept of Agricultural Engineering, College of Horticulture, KAU, Thrissur as an additional member from outside the University in the Advisory Committee of Dr. Sule Pratik Yashodhan (19-MVM-63), M.V.Sc. Scholar, Dept. of Livestock Products Technology over and above the already existing four members.	File No. KVASU/DAR/Acad/A1/31365/2020 Approved.
28.D.19	Whether the Academic Council would approve the proposal to include Dr. T.D.Babu, Associate Professor, Dept. of Biochemistry, Amala Cancer Research Institute (Private Medical College), Thrissur as additional member from outside the University in the Advisory Committee of Dr. Aswathy H (19-MVP-08) M.V.Sc. Scholar, Dept. of Dairy Science over and above the already existing four members.	File No. KVASU/DAR/Acad/A3/30741/2020 Approved.
28.D.20	Whether the Academic Council will provide permission to club students of College of Food Technology with the NSS units of Dairy Science College or permit the interested students to join the NCC Unit of Veterinary College	File No. KVASU/DAR/Acad/B3/13739/2016 Approved in principle for the time being. The Council has suggested to take steps for obtaining approval to form separate units for College of Food Technology.
28.D.21	Whether the Academic Council will decide to 1. Enhance the remuneration amount of external examiner to conduct the comprehensive examination and viva voce. 2. Revise TA DA and other allowances for the external examiner in connection with the same	File No. KVASU/DAR/Acad/B3/13739/2016 The Council has suggested to constitute a committee with DAR (Chairman), CoE, Faculty Dean of Veterinary Sciences, Faculty Dean of Dairy Science, Special Officer (CFT, Thumburmuzhy) and Professor (FRC) to study the matter in detail and bring it to the next Council with a solution.
28.D.22	Whether the Academic Council will clarify the above ambiguities of College of Food Technology to make a clear idea regarding the additional semesters	File No. KVASU/DAR/Acad/B3/13739/2016 The Council has suggested to constitute a committee with DAR, CoE, Faculty Dean of Dairy Science, Special Officer (CFT, Thumburmuzhy) and Dr. A K Beena, Professor (Academics) of CDST, Mannuthy

		to study the matter in detail and bring it to the next Council with a solution.
28.D.23	Whether the academic Council will approve the proposed amendments to the Academic Regulations for B.Tech Food Technology	File No. KVASU/DAR/Acad/B3/13739/2016 Deferred. The Council had suggested bringing the agenda after getting approval of the Board of Studies.
28.D.24	Whether the Academic Council would ratify the actions taken by the Hon'ble Vice Chancellor under removal of difficulties?	File No. KVASU/DAR/Acad/A2/15051/2017 Ratified.
28.E.1	Whether the Academic Council would clarify how the issue of attendance shortages are to be handled in genuine cases.	Deferred (Action: Acad B1 section)
28.E.2	Whether the Academic Council would amend the academic regulations to relax the eligibility criteria for PhD.	Deferred. (Action: Acad B1 section)
28.E.3	It is recommended to take steps to cancel additional regulation imposed on internal PhD candidates	Approved. Decided to make existing rules for regular PhD candidates applicable to in service PhD candidates also. (Action: Acad B1 section)
28.E.4	It is recommended to amend the rule as assistant professor with PhD who successfully guided two post graduate students as major advisor can act as major advisor of doctoral candidate.	Approved. (Action: Acad A2 section)
OA.1	Whether the Academic Council would approve the proposal for starting PG Diploma in Small Animal Theriogenology at Kerala Veterinary and Animal Sciences University under the Department of Animal Reproduction, Gynaecology & Obstetrics, College of Veterinary and Animal Sciences, Mannuthy through distance mode.	Approved. (Action: Acad B2 section)
OA.2	Whether the Academic Council would approve the proposal for starting Post Graduate Diploma Course in Recent Advancement in Therapeutic and Prophylactic Management of Infectious Diseases of Livestock at Kerala Veterinary and Animal Sciences University under the Department of Veterinary Epidemiology and Preventive Medicine in College of Veterinary and	Approved. (Action: Acad B2 section)

	Animal Sciences, Pookode through distance mode.	
OA.3	Whether the Academic Council would approve the proposal to provide a No Objection Certificate in the prescribed format provided course director has certified that student has successfully completed all requirements for fulfillment of the programme.	Approved in principle and directed to include the sentence in the end of the certificate: "This certificate is issued based on the request of the student" (Action: Acad B2 section)
OA.4	Whether the Academic Council would approve the proposal to grant a maximum honorarium of Rs. 1000/- per one theory/ practical session can be paid for guest lecturers with post graduate qualification subject to qualification and experience while honorarium for graduate will be Rs. 500/- per one theory/practical session.	The Council has directed to grant an honorarium of Rs.750/- per one theory/practical session for the guest lecturers with postgraduate qualification while honorarium for graduate will be Rs. 500/- per one theory/ practical session. (Action: Acad A2 section)
OA.5	Whether the Academic Council would approve the proposal to include Dr.Aswathy S, Professor, Dept of Community Medicine, Amrita Institute of Medical Sciences, Kochi as an additional member from outside the University in the Advisory Committee of Dr.Sheelu N Lakshmanan (19-MVM-59) MVSc scholar, Dept of Veterinary Public Health over and above the already existing four members.	Approved. (Action: Acad A1 section)

The meeting ended by 01.55 PM with a vote of thanks from the Director of Academics and Research.

Sd/-
Vice Chancellor
(Chair)

//Approved for Issue//

Director of Academics and Research