

**MINUTES OF THE 30th ACADEMIC COUNCIL MEETING CHAIRED BY
PROF.(Dr.)M.R.SASEENDRANATH, HON'BLE VICE CHANCELLOR, HELD
ONLINE (GOOGLE MEET) ON 06.05.2021 AT 10.30.AM.**

The following members were present:

1. Dr. P. SudheerBabu, Registrar.
2. Dr. N.Ashok, Director of Academics and Research.
3. Dr. M. K. Narayanan, Director of Entrepreneurship
4. Dr. K.M. Dileep, Director, Department of Animal Husbandry, Govt. of Kerala.
5. Dr. C. Latha, Dean, CVAS, Mannuthy.
6. Dr. Koshy John, Dean, CVAS, Pookode.
7. Dr. S. N. Rajakumar, Dean, CDST, Mannuthy.
8. Dr. G. GirishVarma, Dean, CASM, Thiruvazhamkunnu.
9. Dr. A. K. Beena, Special Officer, CFT, Thumburmuzhy.
10. Dr. Rachana C. R., Special Officer, CDST, Thiruvananthapuram.
11. Dr. Rahila M.P., Special Officer, CDST, Pookode.
12. Dr. Dinker Singh, Special Officer, CDST, Kolahalamedu.
13. Dr. SajithPurushothaman, Assistant Professor, CVAS, Mannuthy.
14. Er. Aswin S. Warriar, Assistant Professor, CDST, Mannuthy.

Special invitees

1. Smt. Sreelatha M., Finance Officer.
2. Dr. Indu V. Raj, Controller of Examinations.
3. Dr. K. Anilkumar, Professor (FRC), CVAS, Mannuthy.

The meeting started at 10.30 AM. The Hon'ble Vice Chancellor welcomed all the members of the Academic Council to the online meeting and briefed the actions taken by the University for the Smooth Conduct of working of Colleges, farms, sales counters, Veterinary Hospitals and all other offices, according to the guidelines issued by the Government. It was mentioned that the KLDB has requested to stop temporarily the conduct of internship training of the students at their stations. However, the University has requested KLDB to allow continuance of the internship at their stations also, since any interruption in the internship programme would results in inordinate delay in the course completion of the students of KVASU compared to the students of other states. The Registrar has informed that the University has requested the State Government to give priority in vaccination for interneers as they are working at University stations/Veterinary Hospitals providing service to the public.

While presenting the Minutes of the 29th Academic Council Meeting, the Director of Academics and Research has pointed out the typographical error inadvertently happened in the 'Members present' part while preparing the Agenda Notes, and the Council approved the minutes after making necessary corrections by including Dr. C. Latha, Dean, CVAS, Mannuthy and excluding Dr. M. K. Pratheepkumar, Additional Director, Department of Animal Husbandry in the list 'Members present'. It was also informed the Council that the committee constituted by the 29th Academic Council to study the Board of Management decisions on fixing fee/ honorarium for Guest lecturers on hourly basis was not yet held and would be convened shortly.

On reporting the status of the admission process for the Academic year 2020-21, the Director of Academics and Research had indicated that the number of ICAR seats shown in the table at the College of Veterinary and Animal Sciences, Mannuthy and Pookode were interchanged by mistake. The Director congratulated all the staff in the Directorate as well as different Colleges for successfully accomplishing the whole admission process so meticulously during the outbreak of COVID-19 pandemic, by adopting suitable admission procedures contrary to that followed in the last year. The Hon'ble Vice Chancellor had pointed out that at least in a few courses offered by the University, the number of applicants were very few or even absent and hence advised the Director of Academics and Research to conduct a meeting with the Deans and the Course Directors concerned to review the scope for continuing such courses which are having very limited or even no takers since past several years. It was also advised to discuss and to propose suitable corrective measures, if possible, by the committee that could be adopted for increasing the acceptability and demand for those courses.

Decisions taken in the Academic Council meeting on the Agenda Notes

Item No	Point for decisions	Decisions
30.D.1	<p>1. കോവിഡ്-19 പകർച്ചവ്യാധിയുടെ പശ്ചാത്തലത്തിൽ 2021-22 അധ്യയന വർഷത്തെ ബി.വി.എസ്.സി ആൻഡ് എ.എച്ച് ഉം ബി.ടെക് ഉം ഒഴികെയുള്ള കോഴ്സുകളുടെ പ്രവേശന നടപടികൾ തീരുമാനിക്കുന്നതിനും ബന്ധപ്പെട്ട നിയമാവലികൾ തയ്യാറാക്കുന്നതിനുമായി ഡയറക്ടർ ഓഫ് അക്കാദമിക്സ് ആൻഡ് റിസർച്ച് നെ ചുമതലപ്പെടുത്തുമോ?</p> <p>2. പ്രവേശനം സംബന്ധിച്ച് എടുക്കുന്ന തീരുമാനങ്ങളുടെ അടിസ്ഥാനത്തിൽ തുടർനടപടികൾ കൈക്കൊള്ളുവാനുള്ള അനുമതി നൽകുമോ?</p>	<p>അംഗീകരിച്ചു. ബന്ധപ്പെട്ട ഡീൻമാരുടെ അഭിപ്രായങ്ങൾ കൂടി പരിഗണിച്ചുകൊണ്ട് തുടർനടപടികൾ കൈക്കൊള്ളുവാനുള്ള അനുമതി നൽകി.</p>
30.D.2	<p>1. Whether the Academic Council would approve implementations of BSMA in KVASU and to make necessary amendments in the Academic Regulations, accordingly.</p> <p>2. If agreed to the above, whether the Academic Council would take a decision on from which year of admission onwards these regulations shall be implemented.</p>	<p>After detailed discussion, the Council has observed that some points need a little more clarity for implementing the BSM recommendations of the ICAR in the PG Syllabus. However, by considering the fact that non-compliance of the uniform standard recommended by the BSMA committee of the ICAR throughout the country might adversely affect the chances of our students for getting admission for higher studies in other institutions and also the ICAR funding to the University in future. Hence, the agenda was approved in principle. It was decided to implement the recommendations of BSMA after getting the detailed syllabus in each discipline from the ICAR and also its approval.</p>

		<p>from the statutory bodies of the University. It was decided to conduct a meeting at the faculty level by the Deans of the Veterinary and Dairy Sciences faculties to discuss the BSMA recommendations and to submit a report consolidating the concerns and the clarifications needed from the ICAR while making changes in the nomenclature/restructuring of the disciplines. It was also decided to send a letter to the Indian Council of Agricultural Research seeking necessary clarifications based on this report. The Council suggested that it would be ideal to establish a new Department in Veterinary Biotechnology for the smooth conduct of the M.V.Sc. programme in that discipline.</p>
30.D.3	<p>Whether the Academic Council would grant approval for stating the PG Diploma in Applied Animal Welfare Ethics and Law under the department of Livestock Production Management, College of Veterinary and Animal Sciences, Mannuthy from the 2021-22 admission onwards.</p>	<p>Approved to start the programme from the Academic Year 2021-22 onwards. It was suggested to prepare the study materials in such a way that each unit shall represents one credit hour for every course.</p>
30.D.4	<p>Whether the Academic Council would grant approval for starting certificate programme in "Multi Skill Development programme in integrated Resource Management centered on Livestock and Poultry" by Eco farm under the Department of LPM, College of Veterinary and Animal Sciences, Mannuthy as is being conducted at the College of Veterinary and Animal Sciences, Pookode.</p>	<p>Approved in principle for starting the course at College of Veterinary and Animal Sciences, Mannuthy as is being conducted at the Pookode Campus. Permission was granted to notify the course for open candidates clearly indicating that this programme is a skill development programme and the University would not assure/guarantee any job on completion of the course. The Department concerned (LPM) was directed to submit a project in this regard to SC and ST departments for getting funds to conduct the course in residential mode. The said programme can be started for the SC and ST students in project mode as a separate batch after getting the approval of funds from the concerned department. Minimum attendance percentage should be prescribed for this programme both at Pookode and Mannuthy. With the exceptions as mentioned above, all other rules and regulations should be the same</p>

		as is approved earlier for the similar programme at Pookode campus. To enhance the awareness of the programme among the SC/ST communities, the LPM department should take maximum efforts for its wider publicity through SC/ST department and in tribal colonies.
30.D.5	<p>1. കരിയർ അഡ്വാൻസ്‌മെന്റ് പ്രമോഷനിൽ ഇ-സർട്ടിഫിക്കറ്റോടു കൂടിയ 2 ആഴ്ചയോ അതിൽ കൂടുതലോ വരുന്ന MOOC കോഴ്സുകൾ പരിഗണിക്കുന്നതിന് അക്കാദമിക് കൗൺസിൽ അംഗീകാരം നൽകുമോ?</p> <p>2. അംഗീകരിക്കുമെങ്കിൽ ഈ വിഷയം ഭരണസമിതിയിലേക്ക് ശുപാർശ ചെയ്യാമോ?</p>	<p>Approved and recommended to Board of Management with following modifications: MOOC courses with e-certificates having two or more weeks duration in a relevant subject/ related general area is of the discipline concerned and conducted by any Government/ UGC recognised institution/ Universities/ Deemed Universities can also be included as an alternative criteria for training of two or more weeks duration for CAS promotions.</p>
30.D.6	<p>1. Whether the Academic Council would ratify the action having taken to collect the amount for 2,00,000/- (Rupees Two lakh only) from Smt. C.P. Padmakumari, W/o (late) Dr. K N Muraleedharan Nayar for starting the endowment proposed as "Dr. K.N.Muraleedharan Nayar Memorial Endowment Award"</p> <p>2. Whether the Academic Council would approve and recommended the aforesaid guidelines for the award, prepared and submitted by the committee led by Director of Academics and Research.</p>	<p>1. Ratified</p> <p>2. Approved and recommended to the Board of Management by replacing the clause "aggregate marks" with "aggregate credit points" in the ninth guideline.</p>
30.D.7	Whether the Academic Council would approve the amendments to clause 15.6 of the Academic Regulations for PG and Ph.D. programmes in connection with the eligibility criteria of a faculty member to act as a major advisor for PG & Ph.D. scholars as suggested in the proposal?	<p>Approved with modifications as below.</p> <p>To act as a major advisor for Ph.D. student:</p> <p>A faculty member with Ph.D. having five published scientific articles in nationally/ internationally rated journals and a minimum of two successfully guided PG (M.V.Sc./ M.Tech./ M.Sc./ M.S) theses supervision as major advisor will be mandatory.</p> <p>OR</p> <p>A faculty member with Ph.D. having five published scientific articles in Nationally/ Internationally rated journals as first author</p>

		<p>after becoming PG teacher; Five years of service after acquiring Ph.D. and a minimum of one successfully guided M.V.Sc./ M.Tech thesis supervision as major/ minor advisor or a minimum of one successfully guided M.Sc./M.S. thesis supervision as major advisor will be mandatory.</p> <p>To be a major advisor for M.V.Sc. student:</p> <p>A minimum of three research papers in nationally/ internationally rated journals and with completed/ previously on-going membership in the advisory committees of two PG (M.V.Sc./ M.Tech./ M.Sc./ M.S.) theses is insisted.</p> <p>OR</p> <p>A minimum of five research paper in nationally/ internationally reputed journals as first author after becoming PG teacher with five years of experience after qualifying as a PG teacher.</p>
30.D.8	Whether the Academic Council would approve the rate of honorarium as proposed?	Approved with the following modifications and recommended to the Board of Management. A minimum of Rs.2,000/- per session is fixed as the honorarium for the Comprehensive viva voce examination of Ph.D., B.Tech. (DT), B.Tech. (FT) and various Diploma programmes of the University
30.D.9	Whether the Academic Council would approve the time limits for payment of re-examination fee and appearance for re-examination?	Approved.
30.D.10	Whether the Academic Council would approve the modifications in the doctoral research synopsis of Ms.Beena R L (19-DDM-02), Ph.D. Scholar at CDST, Mannuthy so as to accord Administrative and Technical Sanction.	The Council has directed to place the note after getting the approval and suggestions of the PC group for Small Animals under Faculty of Veterinary and Animal Sciences in the University/ Animal Ethics Committee, since the research topic is conducted with the small animals. The Council has pointed out that using the knowledge of related committees of other faculties will improve the quality of the research. It was advised to present this project in the next Academic Council meeting after

		getting vetted in the Small Animal PC group and the Animal Ethics Committee of the Veterinary Faculty. A special Academic Council meeting may be convened, if needed to avoid any unnecessary delay in this matter.
30.D.11	Whether the Academic Council would approve the eighteen Ph.D. synopses of students of College of Veterinary & Animal Sciences, Mannuthy and four Ph.D. synopses of students of College of Veterinary & Animal Sciences, Pookode.	Approved.
30.D.12	Whether Academic Council would ratify the actions of Director of Academics and Research in having issued the aforesaid proceedings/orders and Circulars and further orders/circulars during COVID pandemic period for the smooth conduct of Academic activities in the University observing the Central/ State/ ICAR directions and orders of the Hon'ble Vice Chancellor.	Ratified.
30.D.13	<p>1. Whether the Academic Council would ratify the action of the selection committee in having decided to award the for KVASU-Merit cum means scholarship based on the annual intake capacity of the colleges @ one scholarship for 20 seats ignoring the fraction thereof, from 2020 admission onwards.</p> <p>2. Whether the Academic Council would permit to reconstitute the selection committee as follows.</p> <p>i. DAR (Chairman)</p> <p>ii. Deans/Special Officers of the constituent colleges (Members)</p> <p>iii. DSW (Member)</p> <p>3. If agreed to above, whether Academic Council would permit to revise the guidelines for KVASU- Merit cum means scholarship accordingly.</p>	<p>1. Ratified.</p> <p>2. Approved.</p> <p>3. Approved.</p>
30.D.14	Whether the Academic Council would ratify the above orders issued by the Hon'ble Vice-chancellor as per the clause "Removing the difficulties".	Ratified.

30.E.1	It is recommended to take steps to include Head, Veterinary Public Health, CVAS, Pookode in the advisory committee of Dr. Asha.K (19-DVP-01) and to amend the University order as student relative shall not be a major advisor of the student.	Approved to revise the Academic Regulations as follows: "a relative of the student shall not be the major advisor of advisory committee". The Council has directed the Dean to revise the Advisory Committee of Dr. Asha K (19-DVP-01), accordingly.
30.OA.1	വിദ്യാർത്ഥികൾക്ക് പഠനയാത്ര നടത്തുന്നതിനായി ICAR/ State Plan ഫണ്ടിൽ നിന്നും ടൂർ അലവൻസായി വിദ്യാർത്ഥികളുടെ അക്കൗണ്ടിലേക്ക് നേരിട്ട് പണം നൽകുന്നതിനും ചെലവഴിക്കുന്നതിനും അക്കാദമിക് കൗൺസിൽ അനുമതി നൽകുമോ?	വിദ്യാർത്ഥികളുടെ അക്കൗണ്ടിലേക്ക് നേരിട്ട് പണം നൽകുന്നതിനുള്ള അനുമതിയായി ഭരണസമിതിയിലേക്ക് ശുപാർശ ചെയ്യും. വിദ്യാർത്ഥികൾ ടൂർ ഡയറി നിർബന്ധമായും ഡീൻ/സ്പെഷ്യൽ ഓഫീസർക്ക് സമർപ്പിക്കണമെന്നും ഇക്കാര്യം അതാത് ഡീൻ/ സ്പെഷ്യൽ ഓഫീസർമാർ ഉറപ്പുവരുത്തേണ്ടതാണെന്നും നിർദ്ദേശം നൽകി.

During discussion of the Dr. K. N. Muraleedharan Nayar Memorial Endowment Award, the Hon'ble Vice Chancellor had enquired the status of transferring of the endowments from the Kerala Agriculture University. The Director intimated that Dr. Lucy K.M had collected the details of endowment awards that were given to the students and teachers of Faculty of Veterinary and Animal Sciences while the college was functioning under the Kerala Agriculture University. It was decided to entrust Dr. Lucy, KM, Professor, Department of Anatomy for the timely follow up and distribution of various Endowments/Awards in the university, with the concurrence of the DAR. She was also entrusted with the follow up action for the transfer of awards as well as award money that are due to KVASU from KAU at the earliest. As suggested by the DAR, it was decided to convene a committee at the University level with the University officers, Dr. Lucy K M and the Hon'ble Vice Chancellor as the Chairman to chalk out the strategies for distributing the long pending awards/endowments especially those having meagre corpus funds. Further, it was decided to send a letter from the Registrar, KVASU to the Registrar, KAU requesting to transfer the corpus funds of various awards/ endowments pending with the Kerala Agricultural University to the Finance officer, KVASU. The Academic Council appreciated the efforts taken by Dr. Lucy in tracing out and consolidating the details of various awards/endowments pending at KAU since long period.

During the discussions, several members raised the complaint of not getting adequate opportunities for several eligible faculties in certain disciplines for guiding PG students either as Major or as Minor advisor. The Council took note of this matter seriously and suggested to give equal opportunities for the eligible faculties in all departments irrespective of their place of posting. It was also suggested to keep a rostrum of eligible teachers in each department to give equal opportunity for all on rotation basis while constituting the advisory committees. It was also advised to take special attention while constituting the advisory committees in all departments to include eligible persons from other stations also who are genuinely depriving of getting adequate PG students for guidance. Hon'ble Vice-Chancellor requested the Deans of CVAS, Mannuthy and CVAS, Pookode to furnish details of PG/Ph.D. guidance of each faculty during their entire service.

After discussion of the agenda items, the Hon'ble Vice Chancellor has reported that on his visit to some stations at Mannuthy campus it was observed that the students undergoing internship programme were not updating their internship diary and log book regularly. The Council has taken the matter seriously and suggested that the Deans and Professor Academics of both the Colleges should ensure regular visit by the responsible officers concerned at all stations frequently where the interneers are working and check their Diary and log book that would help the students to avoid the last-minute rush to prepare these documents.

The Dean, College of Veterinary and Animal Sciences, Pookode has raised concern about the students undergoing internship at various farms of the University during the spreading of COVID-19 pandemic. The Dean, College of Veterinary and Animal Sciences, Mannuthy has informed that she had discussed this matter with the students and the students were not ready to break the internship for the time being since it might result in extension of their course duration. Hence, she had directed the class representatives and batch representatives to collect the consent letter to intimate the willingness from the parents of all students to continue the internship during this pandemic as a precaution to avoid unwanted criticism to the University from the students. The Council had directed the Dean, College of Veterinary and Animal Sciences, Pookode also to follow the same procedure, since it seems genuine and protect the interest of both the students and the University.

The Dean, College of Dairy Science and Technology, Mannuthy had informed the Council that it is mandatory to offer the remarks of tour officer in the Student Ready programme to offer satisfactory/ unsatisfactory grade after assessing the performance of the student in the study tour. This could not be done during the last year due to the COVID pandemic. The Council suggested offering remarks of the students after assessing them with an assignment as is being done for the courses in Veterinary and Animal Sciences faculty.

The meeting came to a close by 02.10 PM with the vote of thanks from the Director of Academics and Research.

Date: 08/06/2021

**Sd/-
VICE CHANCELLOR
(Chair)**