

MINUTES OF THE TENTH ACADEMIC COUNCIL MEETING OF KVASU CONVENED ON 3rd FEBRUARY 2014 AT CONFERENCE HALL, CVAS, POOKODE, WAYANAD

Members present:

1. Dr. B. Ashok, IAS, Vice Chancellor
2. Dr. K.P. Sreekumar, Registrar
3. Dr. M.R.Saseendranath, Director of Academics and Research,
4. Dr. Ramkumar S., DE, KVASU
5. Dr. R. Rajendra Kumar, Dean, CDST,
6. Dr. P.I. Geevarghese, Associate Dean, CDST Mannuthy
7. Dr. Leo Joseph, Dean CVAS Pookode
8. Dr. H. Subramanian, Finance Officer.
9. Dr. K. Narayanakutty, Director, CAS in Poultry Science
10. Dr. P. Kuttinarayan, Prof. and Head, LPT, CVAS Pookode

Special Invitees

1. Dr.A.Jalaludeen, Special Officer
2. Sri. Amal Raj, Student representative
3. Dr. K.S. Prasanna, Asst. Professor
4. Dr.T.V.Anilkumar
5. Dr.R.S.Jiji
6. Dr.P.T.AUsha

The meeting was chaired by the Vice Chancellor, Dr. B. Ashok, IAS. In the introductory remarks, The Vice Chancellor welcomed the members and informed the house, about the successful organization of the Kerala Science Congress by the University. He moved a resolution congratulating the Director of Academics and Research and his entire team, for taking all the efforts for making the event a grand success, and the same was approved unanimously.

The minutes of the 9th Academic Council Meeting of KVASU held on 03/12/2013 at CVAS, Pookode, along with the action taken report was discussed in detail.

At the time of reporting, the following decisions were taken

1. Dr. P.T.A Usha presented the copy of the draft brochure of the P.G. Diploma Course in Ethno-pharmacology. The date of start of the course is to be determined and the course details will have to be uploaded to the website immediately. A formal inauguration function is to be organized by May 2014. (Action : Registrar and the Course Director)
 2. Regarding the UOG- KVASU Certificate Course on Laboratory Animal Medicine (CertLAM), the proposal to start the course by February, 2014 was approved, subject to the legal vetting of all connected documents. (Action : Course Director)
 3. The four selected Final year students, along with their guide Dr. John Abraham, presented a report of their Externship programme at Royal (Dick) Veterinary School of the University of Edinburgh, United Kingdom. Based on their presentations the following points were decided
 - a. To conduct a pilot trial on non- cleaning sheds and evaluate the position.
 - b. Promote the use of technical mannequins for clinical instruction and collect the details regarding the manufacturers of mannequins and take up the matter with the DAR.
 - c. The Royal Veterinary College at London is also to be included in the externship programme for one day.
 4. The DAR reported the present position of affiliation. The status report of affiliation of courses was approved and the DAR was authorized to proceed with the process of affiliation of new colleges/ courses , under report to the Academic Council and Board of Management
- The DAR informed the house that application has been called for the Deputation for acquiring PhD and the last date fixed is 20th of February. About four applications have been received so far.

Resolution 10.1

Whether the Academic Council would approve the modifications suggested in the Academic regulations for the Post graduate programmes.

Decision: Approved

Resolution 10.2

Whether the academic council would approve the proposed regulations for allotting hostel rooms for students of all courses under the University

Decision: Decided that notwithstanding any of the above regulations, PhD and P.G students shall be preferred for available hostel accommodation and shall be accommodated together in a block/floor as the case is. PhD scholars applying shall be preferred to P.G.Students subject to the rules of these regulations. It was also decided to place this matter in the next Academic Council for ratification. The regulations may be implemented as on now.

Resolution 10.3

Whether the Academic Council would approve the above proposal for amending regulations for Diploma in Dairy Science Programme from the 2013 admission onwards

Decision: Approved.

Resolution 10.4

Whether the Academic council would approve the request of Dr.StellaCyriac (13 DVM-007) third year PhD scholar, Department of Poultry Science, College of Veterinary and Animal Sciences, Mannuthy for temporary discontinuation on Maternity grounds and whether she can be exempted from paying caution deposit of Rs.25,000/-.

Decision: - Approved- Exempted from paying caution deposit – After maternity leave – she can resume her course- the leave will be treated as to be without assistantship.

Resolution 10.5

Whether the Academic council would approve the proposal the request of Ms.Smitha S.(13-DVM 006) and Ms .UpasanaRatnakaran(13 DVM 011) for exempting them from registering noncredit courses for their PhD programme.

Decision: Approved.

Resolution 10.6

Whether the Academic Council would approve the request of Dr.C.Latha , Associate Professor, Department of Veterinary Public Health, COVAS Mannuthy for guiding five students at a time for the current semester.

Decision: Approved.

Resolution 10.7

Whether the Academic Council would approve the forms for applying various certificates

Decision: Approved. Intimate the ERP project to make available the forms online also. (Action: DAR)

Resolution 10.8

Whether the Academic Council would approve the rules for the issue of duplicates of certificates and format of Affidavit to be submitted along with the application for duplicate certificate

Decision: Approved. A register of issue of duplicate certificates is to be maintained. For reissue of duplicate certificates (subsequent copy of duplicate certificates) after all the requisite formalities,

and obtaining acknowledgement of complaint of loss/theft from police authorities, a resolution is to be passed in the Academic Council. The fee for issue of duplicate certificate for the second time will be Rs.10, 000.00 plus 5% increases per annum from the date of issue of the first duplicate certificate. Issue of second duplicate certificate shall be done after getting consent from the Academic Council.

Resolution 10.9

Whether the Academic Council would approve the request of the students for issuing Rank Certificates for PG Programmes

Decision: : Deferred – to be placed in the next Academic Council Meeting- The following suggestions has been made by the council (Action DAR)

- a) The Term "Rank" and "Position" should be clearly defined and should be incorporated in the P.G Regulations.
- b) It was also suggested that while issuing position certificate for a particular discipline, it may be mentioned that " This certificate may be treated as Rank certificate for this discipline" DAR may inform the applicant as above.

Resolution 10.10

Whether the Academic Council would approve the proposal

1. To establish a Centre for One health Education ,Advocacy,Research and Training as an autonomous institution under Kerala Veterinary and Animal Sciences University
2. Approve the proposed Board of Governance and Board of Studies, Organisational structure, Generation of Corpus fund, and launching of new website.
3. Approve to appoint a Senior consultant with MBBS background, preferably MS/MD/MPH.
4. Approved the modified course structure to launch the Post Graduate Certificate and Post Graduate Diploma Course in One health for the current year under the centre.
5. Approve to sign MOU (after legal vetting) between the Centre of One Health Education Advocacy, Research and Training and One Health Centre for Excellence for Research and Training, University of Florida.

Decision: Approved the entire proposals. The nomenclature of the Board of Governance may be changed to Executive Council.

Resolution 10.11

Whether the Academic Council would permit PG Teachers from Dairy ^{management} Management, Dairy Chemistry and Dairy Engineering to act as Major Advisor for M.Tech students admitted in the discipline of Dairy Technology.

Decision: Approved. During the discussions the Academic Council suggested that the present External Evaluation System of Doctoral Programmes needs to be modified. The prospects of introducing Post-Doctoral Programmes may also be looked into.(Action DAR and Deans committee in one month)

Resolution 10.12

Whether the academic council approves the "Regulation of rights of the students

Decision: Deferred.The matter is to be placed in the next Academic Council meeting after getting the feedback from the student community.

Resolution 10.13

Whether the Academic council would approve the Student amenities and its supply

Decision: Approved – Display boards depicting the entire amenities available to the students to be displayed in all three colleges- and brochures for all the students To initiate the supply of amenities to the students , at the date of admission itself. (Action :Deans of all three Colleges)

Resolution 10.14

Whether the Academic council would approve to start P.G.Diploma course in Ethno pharmacology

Decision: Approved. Date of start of course is to be finalized immediately.

Resolution 10.15

Whether the Academic Council approves the guidelines for Adjunct faculty

Decision: Approved with the following modifications. The final decision regarding the payment of TA/DA will be taken by the Finance Officer and a ceiling will be fixed. – A Register showing the records of engagement of Adjunct Faculty and the report of work done by them is to be maintained by the concerned Deans.(Action F.O and Deans)

The following points are also decided:

1. Not more than 20% of the course should be handled by Adjunct faculty
2. Adjunct faculty shall act as major advisor, if they are eligible otherwise, subject to the approval of the Academic Council
3. Honorarium to the adjunct faculty will be limited to Rs.20,000/ per month
4. The Registrar will be competent to terminate the services of the Adjunct faculty.
5. DAR will issue proceedings and advise Head of Departments accordingly in a special meeting.

Resolution 10.16

Whether the Academic council approve to conduct 2 days workshop on respects of Homeopathy in Veterinary practice” for the doctors who are interested in exploring the possibility alternative medicine in Veterinary Practice.

Decision: Approved .DAR to take action immediately.

Resolution 10.17

Whether the Academic Council approves the eligibility of the PG Teachers (on internal deputation for undergoing PhD programme) to act as major advisor of M.V.Sc students on completion of PhD course work and declaration of results of PhD comprehensive examination.

Decision: Approved

Resolution 10.18

Whether the Academic council will approve to start M.Tech cum residency programme in the discipline of Dairy Technology from the academic year 2014-15

Decision: Deferred- for resubmission in the next Academic Council Meeting after detailed discussion at Faculty level. (Action : Dean , CDST)

Outside Agenda-10.1

Whether the Academic Council would approve the payment norms for technology enabled distance education courses.

Decision: Approved. The maximum payment for handling contact classes for two hours at a time should not exceed Rs.30,000 per month

Outside Agenda-10.2

Whether the Academic Council would approve the proposal for lateral entry of Diploma in Dairy

Science students for the B.Tech (Dairy Science and Technology degree programme in the Faculty of Dairy Science

Decision: Approved

Outside Agenda-10.3

Whether the Academic Council approves the Proposal for starting Post Graduate Diploma in Informatics and Management for the existing students of KVASU

Decision: Approved in principle. Course Director to proceed – Recommended to identify partners, and launch - circulate the matter in the next Board of Studies and present the syllabus and details in the next Academic Council meeting.

Outside Agenda-10.4

Whether the Academic Council approves the Proposal for starting Post Graduate Diploma in Informatics and Management for the existing students of KVASU

Decision: Approved in principle. Course Director to proceed – Recommended to identify partners, and launch - circulate the matter in the next Board of Studies and present the syllabus and details in the next Academic Council meeting.

Outside Agenda-10.5

Whether the Academic Council would approve the additional regulations for use of libraries under the University and Colleges in KVASU

Decision: Approved. DAR to issue proceedings immediately

The meeting came to close at 2.30 P.M.

Sd/-
Vice Chancellor