

# KERALA VETERINARY AND ANIMAL SCIENCES UNIVERSITY

## Proceedings

KVASU-DAR– Formulations of regulations for plagiarism checking - Sanctioned – Orders issued

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### DIRECTORATE OF ACADEMICS AND RESEARCH

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No.KVASU/DAR/Acad/ A2/10268/15

Pookode, Dated: 09.05.2023

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- Ref: 1. University Order of even number dated 09.06.2020 and 02.07.2020  
2. Minutes of the meeting of the University Library Management committee, KVASU held on 02.03.2023  
3. Minutes of the 35<sup>th</sup> Academic Council dated 19.04.2023 (35.D.3)

### ORDER

The Kerala Veterinary and Animal Sciences University has a procedure to have the dissertations/theses of every Post Graduate and Doctoral scholars to undergo plagiarism check using the Original/Urkund software and the same should not have a similarity of more than 2 percent, which is mandatory as per the guidelines. The University also facilitates the plagiarism checking of articles of faculty/students, project proposals, lead papers articles to be published in Journal of Veterinary and Animal Sciences etc. As of now all the above services are offered free of cost. Now, the University Library Management Committee held on 02/03/2023 has recommended to impose a nominal fee of Rs.500/- for all types of plagiarism checking and issuance of certificate and also recommended to amend the existing rules with additional viable norms.

In consonance with the decisions of the 35<sup>th</sup> Academic Council Meeting, the following orders are issued.

1. Sanction is hereby accorded to levy one-time payment of Rs. 500/- (Rupees Five hundred only) towards all types of plagiarism checks *ie.*, thesis/dissertations of PG/Ph.D. scholars, articles of Faculty/students, KVASU project proposals, lead papers, articles to be published in Journal of Veterinary and Animal Sciences etc. The amount shall be remitted at the respective college/station by the author.
2. The following guidelines are issued for compliance in connection with the conduct of plagiarism check and the same will be included in the Academic Handbook as “Guidelines for Plagiarism checking”.
  - (a) Students can request to perform two trial checks before the first and final submission of thesis and issuance of certificate.
  - (b) Each thesis/dissertation submitted shall be screened twice for plagiarism and certificate shall be issued by the Controller of Examinations after each check:-
    - (i) Before the first submission of thesis/dissertation (that is, before sending to the External Examiner for evaluation)
    - (ii) Before the final submission of thesis / dissertation (after incorporating the corrections pointed out by the External Examiner)



- (c) For a single thesis/dissertation, two free trial checks and two checks before the first and final submission of thesis for issuance of plagiarism certificate shall be undertaken for one-time payment of Rs.500/-. For every additional submission of the manuscript, an amount of Rs.500/- (Rupees five hundred only) will be charged.
- (d) The hard binding of thesis/dissertation for final submission shall be undertaken only after receipt of the second Plagiarism check certificate.
- (e) For issue of plagiarism check certificate the Major Advisors of the PG/Ph.D students shall submit a soft copy of the theses to the E-mail of the Controller of Examinations ([cexams@kvasu.ac.in](mailto:cexams@kvasu.ac.in)) along with the scanned copy of the one-time payment of Rs.500/- (Rupees five hundred only) made at the respective college office. The file name of the uploaded thesis/dissertation must contain the title of the work, name and admission number of the student [eg:- *Evaluation and formulation of complete dry food for medium sized dogs by Arnab (22-MVM-11)*]
- (f) The following chapters/contents should be in the manuscript for plagiarism checking.
- (i) Introduction (ii) Review of Literature (iii) Result (iv) Discussion (v) Abstract and (vi) Summary.
- (g) More or less 48 hours are required to complete all the procedures for generating similarity certificate. Hence the faculty, students and other university establishments are requested to upload their documents for plagiarism certificates well in advance.

The regulation will come into effect from 19.04.2023, the date of the 35<sup>th</sup> Academic Council meeting.

**//By Order of Academic Council//**

**Sd/-**

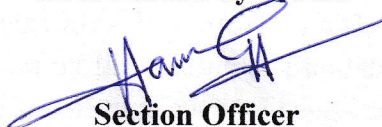
**Director of Academics and Research**

To

1. The Controller of Examination KVASU Pookode
2. All Deans/Special Officers of Colleges under KVASU
3. Dr. Mohanlal E K., Senior Assistant Librarian CVAS Pookode
4. All faculty members ( through the Deans/Special officers)

Copy to: The Finance Officer/PS to VC/PA to Registrar/DR (Acad)/SO (Acad)

**//Forwarded by order//**

  
**Section Officer**