

**MINUTES OF FIFTH MEETING OF RESEARCH COUNCIL OF KVASU HELD ON 4th OCTOBER 2023, AT 10:30 A. M. via HYBRID MODE****The following members attended the meeting:**

1. Prof. (Dr.) M. R. Saseendranath, Vice Chancellor, Kerala Veterinary & Animal Sciences University.
2. Prof. (Dr.) P. Sudheer Babu, Registrar, KVASU.
3. Prof. (Dr.) C. Latha, Director of Academics & Research, KVASU
4. Sri. Dinesan A. K., Finance Officer, KVASU
5. Prof. (Dr.) T. S. Chandrasekhara Rao, Former Dean Faculty of Veterinary Science, Sri Venkateswara Veterinary University, Tirupati
6. Dr. E. Sreekumar, Director, Institute of Advanced Virology, Bio360 Life Sciences Park, Thiruvananthapuram.
7. Prof. (Dr.) Indu V. Raj, Controller of Examinations, KVASU
8. Prof.(Dr.) Suraj P.T, Convener, Monitoring & Evaluation Cell, KVASU.
9. Prof. (Dr.) Chintu Ravishankar, Associate Director of Research, KVASU
10. Prof. (Dr.) S. N. Rajakumar, Dean, VKIDFT, Mannuthy
11. Dr. A. K. Beena, Professor and HoUD, Department of Dairy Microbiology & Associate Dean, VKIDFT, Mannuthy
12. Dr. Sanis Juliet, Professor & HoUD, Department of Pharmacology & Toxicology, College of Veterinary and Animal Sciences, Pookode.
13. Dr. Rachana C. R., Assistant Professor & Special Officer, College of Dairy Science and Technology, Thiruvananthapuram.
14. Dr. Harikrishnan S., Assistant Professor & Special Officer, College of Avian Sciences and Management, Thiruvazhamkunnu
15. Dr. Stella Cyriac, Assistant Professor, Department of Poultry Science, College of Avian Sciences and Management, Thiruvazhamkunnu.
16. Dr. Rahila M. P., Assistant Professor & Special Officer, College of Dairy Science and Technology, Pookode.
17. Dr. Divya M. P., Assistant Professor, Department of Dairy Chemistry, VKIDFT, Mannuthy
18. Dr. Akhila V., Assistant Professor, Department of Dairy Engineering, College of Dairy Science and Technology, Pookode.
19. Dr. Aysha C. H., Assistant Professor, Department of Dairy Microbiology, VKIDFT, Mannuthy

The meeting commenced at 10:30 A.M. with the Hon'ble Vice Chancellor in chair. The Vice Chancellor extended a warm welcome to the members of the council.

The council observed one minute of silence on the demises of former Dean as well as Director of Research, Dr. M. Krishnan Nair, and former Dean, Dr. E. Nanu.

The Vice Chancellor informed the council that the Research Digest, Research Policy and pending Annual Research Reports of the University have been published and that the Research Report for the year 2022-23 has been released by Smt. J. Chinchurani Hon'ble Minister for Animal Husbandry and Dairy Development. The Hon'ble Vice Chancellor has appreciated the committee members for their contribution and hard work for bringing out the above reports on time.

The Hon'ble Vice Chancellor also gave a brief introduction on the establishment of

Translational Research Centre, construction of Referral Analytical and Diagnostic Lab (RADL) under NABARD project, establishment of Centre of Excellence in One Health and Development of oral bait vaccine against rabies by a team lead by Dr. E. Sreekumar in which the University is also collaborating. Thereafter, the Director of Academics & Research was requested to proceed with the agenda items and the Director of Academics & Research presented the agenda items before the Council for detailed discussion.

The council approved the minutes and action taken reports of the fourth Research Council meeting.

While discussing the agenda on formulating guidelines for the validation of external products in the University, Dr. Rao suggested to prepare a standard format of MoU valid for 5 years so that the firm can carry out any number of trials during this period. However, Dr. E. Sreekumar suggested that MoU may not be needed since it is a pay and use service and that drafting of MoU with each firm may consume more time and the Registrar agreed to him. Later, it has been decided in the council to include the general terms and conditions for validation of products in the application form instead of executing MoU with the firms.

**Decision taken in Research Council on the Agenda Items**

Item No.	Point for decision	Decision Taken
RC.5.1	Whether the Research Council would approve the guidelines formulated by the committee for the validation of external products in the University.	<p><b>Approved with the following modifications in the draft guidelines.</b></p> <p>5. Decided to omit the word '<b>a joint discussion with the applicant</b>'. The sentence is modified to read as below:</p> <p>"The guidelines for the experiments to be conducted and the charges incurred for the same shall be prepared by the investigator through discussion with the experts of KVASU".</p> <p>6. <b>deleted</b></p> <p>8. <b>deleted</b></p> <p>9. Decided to omit the word '<b>or as per proposed slabs (lowest for start-ups and highest for established companies)</b>' The modified sentence is given below:</p> <p>The fees levied for the validation activity shall be decided by KVASU. It will comprise of total expenditure involved + percentage (20%) of the total cost as Institutional charges) The concerned department shall be paid share as 40 % of institutional charges as a motivation to take up future development plans.</p>

		<p>10. Deleted the sentence '<b>for those having shorter periods (up to 6 months) and in instalments when longer periods are involved</b>'. The modified sentence is given below:</p> <p>The fee for validation procedure shall be paid in advance"</p> <p>13. <b>Deleted</b></p> <p>1 4 . Modified the sentence '<b>Ethical guidelines/ safe handling procedures/non- disclosure clauses etc. shall be laid down by KVASU (This shall also come in the general terms and conditions)</b>' as detailed below:</p> <p>Standard Operating Procedures (SOP)/ ethical guidelines if applicable/ non-disclosure clauses etc. should be prepared and submitted with the application based on the product to be validated by the concerned department.</p> <p>The council has also suggested to prepare the draft format of validation certificate after collecting formats of similar certificates from other Institutions. It was suggested to include the general terms and conditions/agreement in application form itself.</p>
RC.5.2	Whether the Research Council would approve one more Project Coordination group for Innovative Products and Quality Assurance under the faculty of Dairy Science.	<b>Approved.</b>
RC.5.3	Whether the Research Council would approve the revised guidelines formulated by the committee for the implementation of an incentive system in the University to grant incentives to the Principal Investigators of the Externally Aided Projects (EAPs).	<p><b>Approved and recommended to Board of Management and Management Council</b></p> <p>Decided to modify Point 4 in the guidelines by collecting remarks of the members of the council.</p>

The Director of Academics & Research delivered vote of thanks and the meeting came to an end at 12:00 P.M.

**Dr. M.R. SASEENDRANATH  
VICE CHANCELLOR**

Approved By Dr. M.R. SASEENDRANATH (VICE CHANCELLOR) on 26/10/2023 05:41 PM

(The document is digitally approved and does not require any Seal or Signature in original)