

**MINUTES OF THE 12<sup>TH</sup> SPECIAL MEETING OF THE ACADEMIC COUNCIL  
CHAIRD BY PROF.(DR.) K.S. ANIL HON'BLE VICE CHANCELLOR, HELD IN  
HYBRID MODE ON 19.06.2025 AT 10.30 A.M.**

The following Members have attended the meeting,

1. Dr. P. Sudheer Babu. Registrar, KVASU.
2. Dr. C. Latha. Director of Academics and Research, KVASU.
3. Dr. T. S. Rajeev, Director of Entrepreneurship, KVASU.
4. The Director, Department of Animal Husbandry, Govt. of Kerala.
5. The Joint Director General, Department of Dairy Development, Govt. of Kerala.
6. Dr. Ally K, Dean(i/c), CVAS, Mannuthy.
7. Dr. Ajith Jacob George, Dean(i/c), CVAS, Pookode.
8. Dr. S. N. Rajakumar, Dean, VKIDFT, Mannuthy.
9. Dr. S. Sankaralingam, Special Officer, College of Avian Sciences and Management, Thiruvazhamkunnu, Palakkad.
10. Dr. G. R. Jayadevan, Special Officer, College of Dairy Science and Technology, Pookode, Wayanad.
11. Dr. Divya M. P., Special Officer, College of Dairy Science and Technology, Kolahalamedu, Idukki.
12. Dr. Bindu K. A., Professor & Head, Department of Animal Genetics and Breeding, CoVAS, Mannuthy.
13. Dr. N. Madhavan Unny, Professor & Head, Department of Veterinary Clinical Medicine, Ethics and Jurisprudence, CoVAS, Mannuthy.
14. Dr. Beena R. L., Assistant Professor & Head, Department of Dairy Technology, CDST, Kolahalamedu.
15. Dr. George Chandy, Assistant Professor, Centre for Wildlife Studies, Pookode.
16. Dr. Abhilash R. S., Associate Professor, College of Veterinary and Animal Sciences, Mannuthy.
17. Dr. Rejeesh R., Assistant Professor, CDST, Thiruvananthapuram.
18. Dr. Sarath R. C., (23-MVP-34), M.V.Sc student, College of Veterinary and Animal Sciences, Pookode.

Special invitees:

1. Dr. Chintu Ravishankar, Associate Director of Research, KVASU.
2. Dr. Aziz Zarina, Controller of Examinations, KVASU.

The meeting started at 10.30 A.M. The Hon'ble Vice Chancellor welcomed all the members and the special invitees to the meeting and invited the Director of Academics and Research to present the agenda.

**Decisions taken in the 12<sup>th</sup> special meeting of the Academic Council on the Agenda Notes.**

Item No	Subject	Decision
	Submission of Modified Syllabi and regulations	Approved with the following modifications, 1. The modified academic regulations will be applicable from the 2025 admission onwards.

12.S.1	of Diploma Programmes in Dairy Science, Feed Technology and Laboratory Techniques – Reg.	<p>2. In 13.1, delete the sentence <b>‘and maximum duration (including period of discontinuance if any,) is 8 semesters’</b>.</p> <p>3. Use the term <b>‘Certificate Programme’</b> instead of Undergraduate Certificate’ wherever applicable.</p> <p>4. In 13.2, the second sentence shall be modified as “Students exiting the programme after first year must complete a total of 40 credits and a 4 credit skill enhancement course -SEC(Internship) of <b>5 weeks</b> duration over and above the 40 credits, <b><i>including 6 credits from the Skill Enhancement Programme-based courses earned during the I &amp; II semester</i></b> for the award of certificate programme”.</p> <p>5. In 13.2, the last sentence shall be modified as “Students shall be allowed to join back in the second year before the expiry of the credits earned, subject to a maximum duration of <b>3 years</b>”.</p> <p><b>6. The maximum period allowed for the completion of the diploma programme, in the case of a certificate holder rejoining the programme, shall be four semesters.</b></p> <p><b>7. The maximum period allowed for a student to rejoin the diploma programme, in the case of exit before completion, shall be four semesters from the date of exit.</b></p> <p>8. In page No.14, clause 14.2, <b>delete</b> the sentence “<b>this shall be applicable from 2025 admission onwards</b>”.</p> <p>9. In page No.16, clause 17.1, <b>delete</b> “<b>Amended as per 7<sup>th</sup> ACM</b>”.</p> <p>10. In page 16, clause 17.2 shall be modified as “17.2 Supplementary Examination: The student shall apply for supplementary examination within 10 days of the examination to the concerned Course teacher duly recommended by the Course Director. <b>The Course Director shall place a request of the student in the committee comprising of Course Director, Course teacher and Professor (Acad. cell II) and the committee shall examine the genuineness of the case and make its recommendation to the Head of Institution (Amended as per 8<sup>th</sup> ACM).</b>”</p> <p>11. In page No.17, Clause 20.2, shall be modified as ‘If the grade awarded is ‘I’ due to the lack of required</p>
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		<p>attendance, he /she has to repeat (R) the course by attending classes (as and when it is offered). The permission for repetition need to be obtained from DAR by submitting an application within 10 days of the commencement of the semester. If he is registering these courses within the prescribed time limit of <b>(4 semesters)</b> of the programme, he/she has to remit an amount of Rs. 5000/- along with the re-examination fee as decided by the University. After completion of the prescribed time limit (4 semesters) of the programme, 25% of the tuition fees and all other fees need to be remitted by the students as registration fees for the next semester. In subsequent semesters, the registration fee will be increased to 50% of the tuition fees and all other fees.</p> <p>12. If incomplete (I) the course the student shall register next semester and remit all fees as for regular students. <b>Clause 20.2 shall be made applicable to all MS/MSc and BSc. PPBM also.</b></p> <p>13. The syllabus shall be categorised as separate <b>‘Units’</b>.</p> <p>14. In Page No. 23, the serial number 19 is repeated; hence, correct accordingly.</p> <p>15. All tables in the syllabi shall be in the same pattern.</p> <p>16. In page No.40- 50, the syllabus shall be categorised as separate <b>‘Units’</b> instead of using bullet points.</p> <p>17. The English Communication Skill course shall be included in all diploma programmes as a common course.</p> <p>18. In page No. 71, Semester III, DLP-218, delete English Language Proficiency and include the same in the I and II semesters and also change the credits accordingly (After discussion with the course director).</p> <p>19. The codes for the Skill Enhancement Course for all diploma courses are the same, despite the contents being different. Hence, make different codes for SEC in each Diploma programme. eg, SEC-DDS-I for SEC in the I semester of the Dairy Science Diploma programme.</p> <p>(Action: B2 Section) File No. KVASU/DAR/B2/1509/2025</p>
	Proposal starting ‘Diploma Livestock Production	<p>Approved with the following modifications</p> <p>1. The syllabus of DLPM contains English course only in the 3<sup>rd</sup> semester. Hence, add English course in all semesters.</p>

12.S.2	Management for tribal youth - Reg.	<p>2. The course Director is entrusted to change the credits to include the English course in all semesters</p> <p>(Action: B2 Section) File No. KVASU/DAR/B2/1509/2025</p>
12.S.3	Proposal for revising the academic regulations of M.V.Sc.. and M.Tech. Residency Program-Reg.	<p>Approved with the following modifications</p> <p>1. In Page 86, the last paragraph shall be changed as “there will be two resident positions in each <i>department/college</i> every year. The resident positions shall be notified upon proposals from Deans before admissions, as per the requirement in each department. <i>At a time, a maximum of one resident shall be admitted in a department in an academic year, but two residents can remain at the same time. A new admission shall be made only after the completion of the ongoing residency of one of the current residents.</i>”</p> <p>2. In page No.87 2.c., the last sentence shall be modified as “In such cases, students shall register their extended semesters with zero credits <b><i>until the submission of thesis.</i></b>”</p> <p>3. In page 91, clause 10.f, Include the sentence “<i>In the first year, a resident shall attend clinical duties in par with regular PG students.</i>”</p> <p>4. The duties and responsibilities of the resident tutor (MVSc &amp; M.Tech) shall be clearly defined.</p> <p>5. In page No. 99, clause 3-Number of seats: One seat in any two departments shall be changed as “<b><i>One seat in each department</i></b>”</p> <p><b><i>6. Include “At a time maximum 3 residents will be on a roll” to clause 3.</i></b> (Action: A3 Section) File No. KVASU/DAR/A3/1847/2025</p>
12.S.4	പരീക്ഷ ഭവൻ കേന്ദ്രീകരിച്ച് നൽകുന്ന സേവനങ്ങളുടെ ഫീസ് പുതുക്കുന്നതും, ഫീസ് ഈടാക്കാതെ നൽകുന്ന സേവനങ്ങളുടെ ഫീസ് നിശ്ചയിക്കുന്നതും	<p>Approved with the following modifications</p> <p>1. In page No.9, ‘Application for recounting of answer books’ shall be modified as ‘<b>Application for recounting per paper</b>’.</p> <p>2. The student representative raised an objection to the enhancement of fee.</p> <p>3. The order should be issued after including the details of the recently modified late registration fee.</p>

	സംബന്ധിച്ച്.	(Action: E2 Section) <i>File No. KVASU/DAR/E2/1398/2025</i>
12.S.5	Revision of the regulation and syllabus of the BSc PPBM programme to change the course into a four-year BSc (Hons.) PPBM with multiple entry and exit as per NEP 2020-Reg.	Approved with modifications (attached separately).  (Action: B3 Section) <i>File No. KVASU/DAR/B3/1546/2025</i>
12.S.6	Inclusion of one seat for PhD Programme in Biosciences (Experimental Toxicology) under the Department of Veterinary Pharmacology & Toxicology, CVAS, Mannuthy-Approval for incorporation in the University prospectus – Reg.	Approved.  (Action: B1 Section) <i>File No. KVASU/DAR/B1/1487/2025</i>

**Other discussion:**

- 1. The Chairman directed that the Board of Studies for the Faculty of Poultry Science be reconstituted. The new composition should include senior faculty members to enhance academic and administrative decision-making.**
- 2. The Chairman reiterated that, in line with decisions made during previous meetings, air travel will no longer be permitted as part of study tours.**

The meeting came to an end by 1.45 P.M. with the vote of thanks from the Director of Academics and Research.

Approved by Dr. ANIL K.S. (VICE CHANCELLOR) on July 25, 2025 03:34 PM IST

(The document is digitally approved and does not require any Seal or Signature in original)

**Dr. ANIL K.S.**  
**VICE CHANCELLOR**

**Modifications suggested in the Regulations and Syllabus of BSc.PPBM**

- Clause 2. Scope shall be modified as follows
 

**“The regulations provided herein shall apply to Bachelor of Honours in Poultry Production and Business Management ie. BSc. (Hons.) PPBM, BSc. (Hons. With Research) PPBM, BSc. PPBM, UG Diploma in Poultry Production and UG Certificate in Poultry Production offered by the Kerala Veterinary and Animal Sciences University, to the students admitted from the academic year 2025 onwards.”**
- In Clause 3.8, delete the sentence” The-credit point will be rounded off to the second decimal.”
- Clause 4 ‘Degrees awarded’ shall be modified as follows,
  - 4.1 UG-Certificate in Poultry Production will be awarded to students successfully completing first two semesters and earned 40 credits (including 6 credits of Skill Enhancement Programme-based courses) and 4 credits Skill Enhancement Courses (internship) of 5 weeks duration.
  - 4.2 UG-Diploma in Poultry Production will be awarded to students successfully Completing first four semesters and earned 80 credits (including 6 credits of Skill Enhancement Programme-based courses) and 4 credits Skill Enhancement Courses (internship) of 5 weeks duration.
  - 4.3 UG-Degree in Poultry Production and Business Management will be awarded to students successfully completing first six semesters and earned 120 credits (including 6 credits of Skill Enhancement Programme-based courses) and 4 credits Skill Enhancement Courses (internship) of 5 weeks duration, and 10 credits of non-gradual online courses.
- Delete clause 4.3.1 and 4.3.2
- 4.4 UG Honours Degree in Poultry Production and Business Management will be awarded to students successfully completing eight semesters, 5 weeks internship and 10 credits of non-gradual online courses. The student who has passed in all subjects up to first six semesters and earned 120 credits will only be able to register for fourth year.
- Delete clause 4.4.1 and 4.4.2
- Clause 4.4.3 will be changed as 4.4.1 and the same shall be modified as “If a student secures 7.5 or more CGPA at the end of 6th semester, he/ she may opt for Research Project Work of 12 credits in the 8<sup>th</sup> semester instead of internship or course work and will be awarded B.Sc. (Hons. with Research) in Poultry Production and Business Management. Maximum 20% of students can opt for research.
- **Clause 8 Duration of the degree programme shall be modified as follows,**

The minimum prescribed duration of Bachelor’s (Hons.) degree programme in the university shall be eight semesters (four academic years) excluding the period of temporary discontinuance/ period of exit, if any. Each semester will be of 100 working days (excluding study holidays, examination days, and days for co-curricular and extracurricular activities).

a. Exit Option–First Year of Undergraduate Programme of BSc (Hons.) PPBM

\* Students exiting the programme after the first year must complete a total of 40 credits (including Skill Enhancement Programmes-SEP- of total of 6 credits) and a 4- credit Skill Enhancement Course-SEC (Internship) of 5-week duration over and above the 40 credits for the award of 'Undergraduate Certificate'.

\* Students shall be allowed to join back in the second year before the expiry of the credits earned, subject to a maximum duration of 7 years.

b. Exit Option – Second Year of Undergraduate Programme of BSc (Hons.) PPBM Course

\* Students exiting the programme after the second year must complete a total of 80 credits (including Skill Enhancement Programmes-SEP- of total of 6 credits) and a 4 credit Skill Enhancement Course (Internship) 5-week duration over and above the 80 credits for the award of 'Undergraduate Diploma'.

\* Students shall be allowed join back in the third year before the expiry of the credits earned, subject to a maximum duration of 7 years.

c. Exit Option – Third Year of Undergraduate Programme of BSc (Hons.) PPBM Course

\* Students exiting the programme after the third year must complete a total of 120 credits (including Skill Enhancement Programmes-SEP- of total of 6 credits) and a 4-credit Skill Enhancement Course (Internship) of 5-week duration over and above the 120 credits for the award of 'Undergraduate Degree'.

\* Students can resume the fourth year Undergraduate Programme before the expiry of the credits earned, subject to a maximum duration of 7 years.

- Clause 14.1 shall be modified as “the maximum credit load, including repeat courses in a semester, should not exceed **26** for a student, excluding the courses registered as re-examination courses. However, a student can take up to 32 credits, which will include regular, repeat, and re-examination courses.”
- Clause 16.4 shall be modified as “If a student on valid grounds could not register in a particular semester on the day notified for registration, the Dean/ Head of the Institution is authorized to permit him/her for **late** registration within five working days by paying a late registration fee as prescribed by the University from time to time. In exceptional and rare cases, the Director (Academics & Research) is empowered to permit late registration on valid grounds, up to 15 working days with additional late registration fee as prescribed from time to time.”
- Clause 16.6 shall be modified as Students who are having backlog of previous semester(s) courses are not allowed to register for the seventh semester. Such students will be permitted to register for re-examination of sixth-semester courses immediately after the **declaration** of results of 6<sup>th</sup> semester and appear for all the examinations prescribed for that course.
- Clause 16.7. shall be modified as “A student is to be permitted to register a course as re-examination course only 2 times, thereafter he/ she shall register as repeat course. However, a student can register a course for improvement re-examination only once. Only the students who had passed and secured a grade point less than 6.0 will be eligible for registering a course for improvement. **Student who had cleared a course after re-examination is not eligible for improvement.** There will be provision for registering for re-examination course in all the subsequent semesters. If a student fails



to clear a course even after registering the course as re-examination twice (RE1 & RE2), he/ she shall register the course only when it is being offered regularly.”

- Clause 20.1.1, 3<sup>rd</sup> sentence shall be modified as He/she shall have to remit an amount of Rs. 25000/- (**Rs. 10,000/- for SC/ST students**) as temporary discontinuance fee, which is refundable on rejoining the program after the sanctioned leave period. **This will applicable to all courses (Diploma, PG and PhD.**
- The points under Clause 21.2 shall be modified as follows,
  - The Director of Students Welfare/** Associate Patron of the students' Union/ Officer i/c of Physical Education/ Officer i/c of NCC and NSS alone are authorized to recommend to the Head of Institution for duty leave. The concerned officers authorized to recommend duty leave may also furnish the list of students who are actually engaged as volunteers for the organizations and conduct of approved University sports, programmes, cultural meets, NSS programmes, College Union/ University Union activities etc., for granting duty leave.
  - The Director of Students Welfare/The Professor (Acad.)/ Academic Officer** can recommend students for duty leave who participate in seminars, workshops, science congress, exhibitions, educational quizzes etc. upon directions from the Dean.
  - Delete clause 21.2.k** and accordingly change the clause 'l' will be 'k' and 'm' will be 'l'.
- Clause 22. Evaluation of student, examination, and grade shall be modified as,

22.1 The evaluation of the students in a course shall be based on his/her performance in various examinations **and progressive assessments.**

The following letter grades shall be used in the grade reports:

P – Passed

F - Failed

I - Incomplete

R - Repeat

RE - Re-Examination

S- Satisfactory

**T – Temporary Discontinuance**

US – Unsatisfactory

**Evaluation should follow the given pattern of examinations**

	<b>External theory</b>	<b>Internal theory (Quiz and Mid-term)</b>	<b>Progressive assessment</b>	<b>Final Practical</b>
<b>Courses with theory and practical</b>	<b>40%</b>	<b>30%</b>	<b>10%</b>	<b>20 %</b>
<b>Courses with theory only</b>	<b>50%</b>	<b>40%</b>	<b>10%</b>	<b>-</b>
<b>Courses with practical only</b>	<b>-</b>	<b>40%</b>	<b>10%</b>	<b>50% (internal)</b>

- In clause 22.2. Internal evaluation,
  - **delete the subclause 22.2. a and change the serial numbers accordingly.**
  - Subclause 22.2.d shall be modified as “unless a student appears for **all internal theory**

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**examinations, he/she is not eligible to appear for the semester final examination in the**  
**course concerned.**

- Clause 22.3.b shall be modified as “The semester final theory examinations shall be held at the end of each semester for a total of **40 percent marks in courses with theory and practical and 50 percent marks in courses with theory only**”.
- Clause 23.1 shall be modified as follows,  
The clause 23.1 repeated twice, hence the second has to be corrected as 23.2 and make changes accordingly.

**Courses with Theory and Practical**

- Internal Theory: Quiz (10 %), Mid-term examination (20%)
- Progressive Assessment: Assignment (5%), Viva-voce (5%)
- Final Practical: Practical (15%), Record (5%)
- External Theory: Theory Examination (40%)

**Courses with only Theory**

- Internal Theory: Quiz (10 %), Mid-term examination (30%)
- Progressive Assessment: Assignment (10%)
- Final Practical: NIL
- External Theory: Theory Examination (50%)

**Courses with only practical**

- Internal Theory: Quiz (10 %), Mid-term examination (30%)
- Progressive Assessment: Viva-voce (10%)
- Final Practical: Practical (40%), Record (10%)
- External Theory: NIL

**External theory paper shall be set by the external: The Head of the Department shall ensure the coverage of the syllabus. If needed, moderation can be done**  
**Evaluation shall be done internally by the faculty appointed by the Dean. Syllabus of the course concerned shall be sent to the external examiner, who shall prepare the question papers. For practical, it is recommended that the examination shall be conducted by the Board constituted by the Head of Institution.**

**The question paper pattern of the external examination is modified as shown below**

**Course with theory and practical: Total Marks – 40**

**Objective questions – 10 marks with 2 set of 10 questions of 0.5 marks (fill in the blanks/true or false/ match the following/ multiple choice)**

**Subjective questions 30 marks**

**(1mark - 5questions, 2.5 mark- 4 questions and 5 mark- 3 questions)**

**Course with theory only: Total Marks – 50**

**Objective questions – 12.5 marks**

**0.5 marks x10 Fill in the blanks / Choose the correct answer – 5 marks**

**0.5 marks x10 Match the following - 5 marks**

**0.5 marks x 5 True or False - 2.5 marks**

**Subjective questions 37.5 marks**

- Clause 26.1 shall be modified as “if any student indulges in malpractice, the course teacher/supervisor shall enter his/her remarks on the answer paper under his/her signature. **However, the candidate may be allowed to complete the examination, but the answer sheets will not be evaluated.**
- Clause **26.3** shall be modified as “The head of the institution shall appoint a committee consisting of **three faculty members, of which the chairman shall not be below the rank of Associate Professor**, to enquire into the alleged malpractice.”

**30. Credit requirement for the award of a degree shall be modified as follows,**

Delete clause from 30.1 to 30.4.2 and change the number of clauses accordingly.

30. The UG certificate in Poultry Production will be awarded to students successfully completing first two semesters and 5 weeks of internship. UG-Diploma in Poultry Production will be awarded to students successfully completing first four semesters and 5 weeks of internship. BSc. PPBM will be awarded after successful completion of first six semesters, 5 weeks internship and 10 credits of non-gradual online courses and BSc. (Hons.) PPBM will be awarded after successful completion of eight semesters, 5 credits of internship and 10 credits of non-gradual online courses.

Change the first paragraph same as clause 4 (Degrees awarded). In page no. 132, clause 33 the last paragraph shall be modified as ‘The Ranks, medals, scholarships etc. will be awarded only for those students who successfully completed the programme without securing ‘F’ or ‘I’ grades in any of the courses **and without attending improvement examination/re-examination**, within the stipulated period as per regulation.’

35.2 There shall be an internal examination component and an external examination component in courses with theory and practical. The internal theory examination shall be conducted around **60 working** days after the commencement of the semester.

35.12 The students are permitted to withdraw a re-examination, if he desires, after notification of the **recounting** result of that course under the condition that the fees remitted shall not be refunded.

35.13 The course teacher shall keep the valued answer scripts of internal examination till the final grades are awarded at the end of the semester. The **concerned academic cell shall retain the valued answer books of external examinations for individual students until degrees are awarded.**

35.14 Unless a student appears for the **internal theory** examination, he/she is not eligible to appear for the semester final theory examination in the course concerned.

35.15 The semester final theory examination shall have a weightage of **40 percent** and 50 percent marks, as applicable.

- 35.25 The distribution of marks for theory and practical examination shall be as follows:
  - a. **Courses with Theory and Practical**
    - **External theory (40%)**
    - **Internal theory + Practical ((60%)**

- b. Courses with only Theory
  - External theory (50%)
  - Internal theory (50%)
- c. Courses with only practical
  - (100%) Internal

- 36. Internship (4 credit non-gradual)

The duration of internship of 4 weeks shall be modified as **5 weeks**.

- 41. make clause 41 as same as the clause 8 -Duration of the Programme.

- 42.6 Change the heading as Skill Enhancement Programmes and Courses.

The student can choose the areas of skill enhancement from a bouquet of skill enhancement modules offered by the institution. The institution is at liberty to work in partnership with capable organisations/companies/NGOs/ progressive entrepreneurs/ farmers for running various skill enhancement **programmes**. The evaluation of the skill enhancement **programmes** will be as per the evaluation criteria of courses with only practical.

- Clause 47.1, four weeks may be changed to **5 weeks**.

- In page 144, clause 47 (Rules for internship/Case Study/Research work), and pages from 150 to 154, the points under the heading 'Highlights' shall be modified according to general modifications mentioned in the minutes of 40<sup>th</sup> AC and as per the modification made in the clause 4 (Degrees awarded).

- In page 152, points mentioned as 1,2 and 3 should be deleted.

- In page 153, in the diagram, 4 weeks internship may be changed as **5 weeks** internship.

- In page 154, the 'entry options' shall be deleted.

- From page 155 to 266, In Academic Programme and in the syllabus,
  1. All course code 'SEC' shall be changed as 'SEP'
  2. The duration of internship programme shall be 5 weeks instead of 4 weeks
  3. The course code of the internship programme shall be changed as follows,
    - in second semester-(PPM 129)- **SEC 121**
    - in fourth semester-(PPM 229)- **SEC 122**
    - in sixth semester-(PPM 329)- **SEC 321**

Similar changes shall be made in the table under the heading '**Department/Semester-wise course breakup**'.