



**KERALA VETERINARY AND ANIMAL SCIENCES UNIVERSITY**  
**MEAT TECHNOLOGY UNIT, MANNUTHY**  
**THRISSUR 680 651, KERALA**

**TENDER NOTICE FOR**

**ISO 22000:2018 RECERTIFICATION OF MEAT TECHNOLOGY  
UNIT UNDER KERALA VETERINARY AND ANIMAL SCIENCES  
UNIVERSITY**

**TENDER NOTICE No: KVASU/MTU/INFRASTRU/9/3/4/ISO/2/2025-26    03.11.2025**

The Meat Technology Unit (MTU) of the Kerala Veterinary and Animal Sciences University is committed to providing safe and wholesome fresh, chilled and frozen beef to consumers.

MTU is presently holding ISO 22000:2018 Certification, which is valid up to 02/12/2025. The Unit now invites tenders from recognised ISO Certification Bodies duly accredited by NABCB for carrying out the Renewal/Recertification Audit and subsequent Surveillance Audits of the Meat Plants under ISO 22000:2018 for a further period of three years from the date of award of the contract, on a piece-rate consultancy basis, as detailed in the subsequent parts of this tender document and subject to the terms and conditions contained therein.

Since MTU already holds valid certification, Stage 1 and Stage 2 audits are not required. The selected Certification Body shall perform the Recertification Audit and two Surveillance Audits as per the requirements of the ISO 22000:2018 standard.

For detailed information, please refer to our website: [www.kvasu.ac.in](http://www.kvasu.ac.in)

Completed tenders, along with the tender fee of ₹1770 (₹1,500 + 18% GST) and EMD @ 1% of the quoted amount (in the form of two separate Demand Drafts for the tender fee and EMD) drawn in favour of Professor & Head, Meat Technology Unit,

payable at SBT Ollukkara, together with an agreement executed in Kerala Stamp Paper worth ₹100, should be submitted on or before 1 PM on 24/11/2025.

| .SL.No | Particulars                                     | Details                                             |
|--------|-------------------------------------------------|-----------------------------------------------------|
| 1.     | Last date and time of submission                | 24-11-2025 up to 1 PM                               |
| 2.     | Date and time of opening                        | 24-11-2025 at 2:30 PM.                              |
| 3.     | Venue of Submission of Tender<br>along with EMD | Meat Technology Unit, Mannuthy,<br>Thrissur, Kerala |
| 4.     | Venue of Opening of Tender                      | Meat Technology Unit, Mannuthy,<br>Thrissur, Kerala |

The Meat Technology Unit of KVASU shall have the right to accept reject the offer fully or partially without assigning any reason thereof.

Sd/-  
Associate Professor & Head  
Meat plant, KVASU

#### **ATTACHMENTS/ENCLOSURES**

|              |   |                                                                                                                       |
|--------------|---|-----------------------------------------------------------------------------------------------------------------------|
| ANNEXURE I   | : | GENERAL TERMS AND CONDITIONS                                                                                          |
| ANNEXURE II  | : | TENDER FORM                                                                                                           |
| ANNEXURE III | : | CERTIFICATE FROM THE BIDDER STATING<br>THAT THE COMPANY HAS NOT BEEN<br>BLACKLISTED BY ANY GOVERNMENT<br>ORGANISATION |
| ANNEXURE VI  | : | AGREEMENT                                                                                                             |
| ANNEXURE V   | : | COST TO QUOTATED BY BIDDER.                                                                                           |

#### **1. Objective**

To carry out document review/initial audit, certification audit/assessment, award of certification under ISO 22000:2018, and subsequent surveillance audits for selected Meat Technology Units engaged in the production of fresh, chilled and frozen beef.

#### **2. Scope of Work**

- Review the FSMS documentation for conformity with ISO 22000:2018 and recommend amendments, if any.
- Verify FSMS implementation by conducting the certification audit and submit a detailed audit/assessment report.

- Recommend and award ISO 22000:2018 certification.
- Conduct annual surveillance audits as per the standard and the certification body's scheme.

### 3. Time Frame

The assignment shall be completed within **three (3) months** from the date of award of contract.

### 4. Eligibility Criteria for Bidders

#### 4.1 Accreditation & Experience

4.1.1 The bidder must hold valid **NABCB accreditation** as a Certification Body for ISO 22000:2018 for categories **C0** and **C1**.

4.1.2 Demonstrated work experience in the relevant field (ISO, Food Safety, HACCP) is compulsory.

4.1.3 The bidder must have assessed/awarded certification to **at least three (3)** establishments in the food sector.

#### 4.2 Competency Support (desirable)

The consultancy/agency should preferably have access (full-time, part-time or on a need basis) to:

- A **Meat or Dairy Technologist** with industrial experience in quality control and/or production.
- A **post-graduate in Chemistry/Biochemistry/Microbiology** with experience in the meat/dairy/food industry and HACCP.

### 5. Tender Document

5.1 **Cost of Tender** - ₹1,500.00 + 18% GST.

#### 5.2 Scope of Work & Basis for Quoting

The agency may be entrusted with all or part of the following services:

- Review of system documentation against ISO 22000:2018 and suggest amendments, if any.
- Third-party assessment/audit of FSMS implementation and submission of the audit/assessment report.
- Recommendation and award of ISO 22000:2018 certification.
- Yearly surveillance audits.

#### Commercial terms:

- Quoted **rates shall remain firm** for the entire contract period; no rate revision will be permitted.
- **Payment milestones** will align with completion of Stage 1 audit, certification audit, and scheduled surveillance audits, as per the basis of quoting.
- **Travel, conveyance and lodging** shall be borne by the bidder.
- **MTU, KVASU** will provide access to data/records as and when requested.

### 6. Documentary Evidence (to be submitted with the bid)

6.1.1 Copies of contract/work/engagement orders indicating assignment details, client, value, and date/year of award.

6.1.2 Copy of valid accreditation issued by a recognised authority (NABCB).

6.1.3 **Earnest Money Deposit (EMD): ₹5,000.00** (Rupees five thousand only).

## **ANNEXURE I: GENERAL TERMS AND CONDITIONS**

1. The sealed cover containing the tender should be super scribed Tender No.....  
**TENDER ISO 22000:2018 CERTIFICATION OF BEEF PROCESSING UNIT OF MEAT TECHNOLOGY UNIT**), last date of submission, dates of opening of tender as indicated above and should be addressed to the Professor and Head Meat Technology Unit, Kerala Veterinary & Animal sciences University, Mannuthy-680655, Thrissur, Kerala
2. The tender should be in the prescribed form which is attached (Annexure III). The cost of tender(non-refundable) and GST (as indicated in Tender notice) may be paid by Demand Draft (crossed) drawn in favor of Professor & Head, Meat Technology Unit, Kerala Veterinary & Animal Sciences University, Mannuthy, Thrissur, Kerala Payable at State Bank of Travancore, Ollukkara, and submitted along with the tender.
3. Intending tenderers should send their tender so as to reach the officer mentioned below, on or before the due date and time. Tenders received after the specified date and time will not be accepted on any account.
4. Every tenderer should send along with his tender an EMD of 1.0 per cent of the total cost of work tendered for (rounded to nearest rupee) The amount may be paid by Demand Drafts (crossed) drawn in favour of Professor and Head, Meat Technology Unit, Kerala Veterinary & Animal Sciences University, Mannuthy, Thrissur, Kerala payable at SBT, Ollukkara. Cheque will not be accepted.
5. The tender will be opened on the appointed day and time in the office of the undersigned, in the presence of such of those tenderers or their nominees who may be present at that time.
6. Successful tenderers will have to execute an agreement and remit security deposit @ 5% of the value of the work, drawn as DD.
7. The price quoted should be inclusive of all taxes and other charges if any.
8. The tenderer should send along with his tender an agreement executed and signed in Kerala stamp paper worth Rs.100.00. The form of agreement is available in the website. Tenders without the agreement in Kerala stamp paper will be rejected outright.

9. All conditions of Kerala government tenders are applicable in this case also. Future information can be had from the website <http://www.kvasu.ac.in> or from the office of the Professor & Head Meat Technology Unit during office hours.
10. . The brochures of the firm also to be furnished along with the tender.
11. No advance payment will be entertained. Tax of any nature will be levied from the quoted amount.
12. **Bid should be clearly typewritten and every correction in the bid should invariably be attested with full signature by the bidder with date, failing which the bid will be ineligible for further consideration. There should be no overwriting/Corrections.**
13. Price Quoted should be valid for minimum **three months** from the opening of the bid. A bid valid for a shorter period will be rejected as non-responsive. The Meat Technology Unit makes every endeavor to finalize the bids in the original validity period of the bids. However if for any reason, The Meat Technology Unit is not able to finalize the tender within the original validity period of the bids, Meat Technology Unit may solicit the bidders consent for an extension in the period of bid validity. A bidder may refuse the request without forfeiting their bid security.
14. 14.No bid conditions like **“AT CURRENT MARKET RATES”** shall be accepted.
15. Any deviation from the tender should be made in a tabular form in the tender.
16. The undersigned deserves the right to accept/ reject any/all tenders without assigning any reason. All other rules and conditions for the quotations prevailing in Kerala Veterinary and Animal Sciences University will be applicable to this quotation also.
17. Amount Quoted should be inclusive of local conveyance, lodging, food etc. of the inspecting team.
18. Self attested copies of PAN, Registration, last three years IT returns acknowledgement, List of clients with name and contact number details of similar works successfully executed or undertaken during last two years inside and / outside India are to be attached.
19. 18.If there is any jurisdiction regarding **this tender, the court situated in Thrissur City alone will have jurisdiction with regard to the Contract.**
20. Only the authorized signatory should submit the tender.

21. The tenderers have to familiarize themselves with the locations and the conditions of
22. the different locations for development of software systems and its support in the area of operations under KVASU.

Professor & Head  
Meat Technology unit.

## ANNEXURE II: TENDER FORM

TENDER No: **KVASU/MTU/INFRASTRU/9/3/4/ISO/2/2025-26**

Last date for receipt:24/11/2025

Due date for opening Tender:24/11/2025

Bidder's Offer No:

Date:

From,

M/s. ....  
.....  
.....

To,

Professor & Head,  
Meat technology unit, Mannuthy  
Thrissur, Kerala.-680651

Sir,

I/We hereby tender to provide your required service , under the annexed general conditions of contract, the whole of the service referred to and described in the attached specification and schedule, or any portion thereof as may be decided by the Kerala Veterinary and Animal Sciences University, at the rates quoted against each item. The work will be delivered within the time and at the places specified in the schedule. \*I/We am/are remitting/have separately remitted the required amount of Rs..... as earnest money.

Yours faithfully,

(Signature) .....

(Address) .....

**ANNEXURE III: CERTIFICATE FROM THE BIDDER FIRM STATING THAT THE  
COMPANY HAS NOT BEEN BLACKLISTED BY ANY GOVERNMENT ORGANISATION**

To,

Dear Sir,

This is to certify that M/s\_\_\_\_\_has not been  
blacklisted by any Government Organization at the time of submission of the tender document or  
before. .

Yours faithfully,

Authorized Signatories (Name & Designation)

Date:

(Note: This letter of authority should be on the Letter-Head of the firm concern and should be signed  
by a competent person of the firm)

## ANNEXURE VI: AGREEMENT

**(To be executed in hundred rupees stamp paper)**

Articles of agreement executed on this..... the day of ..... between the Vice-Chancellor of the Kerala Veterinary and Animal Sciences University (hereinafter referred to as “The University”) on the one part and Shri. ....

(H.E. name and address of the tenderer) (hereinafter referred to as “the bounden” on the other part.)

WHEREAS in response to the notification No. .... dated .....  
Bounden has submitted to the University a tender for the .....  
Specified therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the University a sum of Rs. .... as Earnest Money for the execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the University.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the University and the contract for ..... is awarded to the bounden, the bounder shall within ..... days of acceptance of his tender, execute an agreement with the University incorporating all the terms and conditions under which the University accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract the University shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties both movable and immovable in the manner hereinafter contained.
3. All sums found due to the University by virtue of this agreement shall be recoverable from the bounden and his properties both movable and immovable under the provisions of the Revenue Recovery Act 1968 for the time being in force in the same manner as arrears of public revenue due on land and in such other manner as the University may deem fit.

In witness whereof Shri . .....  
(Name and Designation) for and on behalf of the Vice-Chancellor of the Kerala Veterinary and Animal Sciences University and Shri. .... the  
bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri. .... (date) .....  
in the presence of witnesses:

1.....

2. ....

Signed by Shri. .... (date) ..... in  
the presence of witnesses:

1.....

2. ....

# **ANNEXURE V: COST TO BE QUOTATED BY THE BIDDER**

|                                    | <b>Activity</b>                         | <b>Man Days</b> | <b>Total Cost (including tax if any)</b> | <b>Remarks, if any</b>                                                  |
|------------------------------------|-----------------------------------------|-----------------|------------------------------------------|-------------------------------------------------------------------------|
| <b>Initial Year (Renewal Year)</b> | Application Fee                         | -               |                                          | Renewal of existing ISO 22000:2018 certificate (valid up to 02/12/2025) |
|                                    | <b>Renewal/Recertification Audit</b>    |                 |                                          | Stage 1 and Stage 2 audits not required                                 |
|                                    | <b>Renewal Audit Report Preparation</b> |                 |                                          |                                                                         |
| <b>2nd Year</b>                    | Surveillance Audit – 1                  |                 |                                          | As per ISO 22000:2018 surveillance schedule                             |
|                                    | Surveillance Audit – 1 Report Writing   |                 |                                          |                                                                         |
| <b>3rd Year</b>                    | Surveillance Audit – 2                  |                 |                                          | As per ISO 22000:2018 surveillance schedule                             |
|                                    | Surveillance Audit – 2 Report Writing   |                 |                                          |                                                                         |
| <b>Note</b>                        | Any other charges (if applicable)       |                 |                                          | To be specified clearly by bidder                                       |
| <b>TOTAL</b>                       |                                         |                 |                                          |                                                                         |

Authorized Signatories (Name & Designation with seal)