

B. Approval of the minutes of the 1st Academic Council Meeting of KVASU held on 19/4/2011

MINUTES OF THE FIRST ACADEMIC COUNCIL MEETING (1-AC/KVASU) OF THE KERALA VETERINARY AND ANIMAL SCIENCES UNIVERSITY (KVASU) CONVENED ON 19TH APRIL, 2011

Venue: Government Guest House, Thycaud, Thiruvananthapuram (9.30 AM)

Members present:

1. Dr. B. Ashok, Vice Chancellor
2. Dr. C. B. Manomohan, Registrar
3. Dr. A. Jalaludeen, DAR
4. Dr. P. J. Rajkamal, DE
5. Mr. P. Chandrasenan, Finance Officer
6. Dr. Leo Joseph, Dean, COVAS, Pookot
7. Dr. H. Subramaniam, Dean, COVAS, Mannuthy
8. Dr. P. Rajendra Kumar, Dean, CDST, Mannuthy
9. Dr. K. G. Suma, Additional Dir (AHD)
10. Mrs. Sarojini, K. T., Director, Dairy Development
11. Dr. S. Ravindran Nair, Professor (Retd.)
12. Dr. P. C. Alex, Professor
13. Dr. Mercy A. D., Professor
14. Dr. Jose John Chungath, Professor
15. Dr. Francis Xavier, Professor
16. Dr. K. P. Sreekumar, Professor (RC)
17. Dr. P. Sudheer Babu, Associate Professor
18. Dr. Ajith Jacob George, Associate Professor
19. Mr. V. R. Raghunandan, Associate Professor
20. Dr. Reghu Raveendran, Asst. Professor
21. Dr. Mittu T. Kurian, PG student

The meeting was chaired by the Hon'ble Vice Chancellor, Dr. B. Ashok, IAS. He welcomed the members and in the introductory remarks, briefed upon the duties and functions of the Academic Council. The Vice Chancellor also elaborated the actions taken for enhancing capacity building of both academic staff and students. The efforts of forging partnership with International Livestock Research Institute, University of Connecticut, Royal Veterinary College and IGNOU were also highlighted. He also stressed the need to have the statute of KVASU formulated immediately. The review and modifications of Academic regulations would be done after 3 years.

He requested the members to introduce themselves so as to get acquainted. He congratulated the Director (Acad. & Res.) and the officers of KVASU for having come out with the voluminous draft regulations of KVASU within a short period with the limited human resources available. He reminded that these regulations look into the future of academics and research in KVASU and not just the present needs. The members were reminded that resolutions framed should be to the point and resilient to the challenges of the coming years. He requested the Director, Acad. and Res. (DAR) to present the agenda items.

The DAR welcomed the members and pointed out that the supplementary copies provided consisted of the additional agenda notes, corrections to typographical errors and changes in the main copy of regulations. The KVASU regulations would be effected for the students admitted from the Academic year 2011-12 onwards and all the previously admitted students would be regulated by the KAU academic regulations in force.

1. AGENDA ITEM NUMBER I: Approval of academic regulations 2011-12:

Approved with the following corrections

The corrections mentioned in the errata document distributed were approved. It was decided that all the Academic programmes of KVASU except Certificate courses should have a uniform instructional days (100 days), uniform attendance requirements (80%) and uniform duty leave (10%), per semester. The record of duty leave granted to the students shall be maintained by the Professor of Academics of the concerned college. OGPA would be calculated to 3 decimal places. A uniform "letter grade" system shall be followed in all the courses/programmes offered by the KVASU. It was also decided to follow a uniform admission number pattern for all the academic programmes offered by KVASU, the first component indicating the year of Admission, the second component designating the code for the respective degree/course/programme and the college and the third component indicating the serial number of the student admitted. It was decided to explore the possibility of synchronisation of academic programme and an academic calendar.

a. Academic regulations for B.V.Sc. & A.H. degree programme: the following corrections are to be incorporated in the regulations

- i. Page 4, Clause 3.15: the term "annual" shall be deleted
- ii. Page 7, Clause 10.2 – "examinations" to be read as "Theory examinations"
Annual/Board examinations to be read as Main Examination
- iii. Page 13, Clause 24.2. – "admitted" to be read as "readmitted".
- iv. Page 22, Clause 39 (4). – Delete the word "total"
- v. Page 30, Clause 42 (d) – decided to grant talent marks in all subjects.
- vi. Academic form No. 11, Certificate of completion of Internship – the term "Veterinary Clinical Medicine" shall be read as "Veterinary Medicine".

b. Academic regulations for B.Tech. (D.Sc. & Tech.) degree programme: the following corrections are to be incorporated in the regulations

- i. Page 33, Clause 3.10- Dean means Dean of the College of Dairy Science and Technology
- ii. Page 39, Clause 22.2 (a) – the number “20%” shall be replaced by “40%”
- iii. Page 40, Clause 22.3 (c) – the number “80%” shall be replaced by “60%”
- iv. Page 40, Clause 23.1 – the number “20%” shall be replaced by “40%” and “80%” shall be replaced by “60%”.
- v. Page 47, Clause 37.26 – the marks for midterm shall be enhanced from 20% to 40% and the marks for final shall be reduced from 80% to 60%.
- vi. Page 47, Clause 37.26 – provision for talent marks should be included as follows

Talent marks

Talent marks will be awarded to students who win any one or more of the first three prizes in extracurricular activities like sports/games/NCC/arts at inter University, state, national and international levels at the rates given below:

First prize	-	4% of the scored marks
Second prize	-	3% of the scored marks
Third prize	-	2% of the scored marks

The following shall be the norms for awarding the talent marks to the students for outstanding performance in sports/games/NCC and arts.

- i. A Student winning any of the said prizes in a Tournament / Championship/ games/ Meet/ Arts festival/NCC activities shall be granted talent marks at the rates applicable to the prize won by him/her.
- ii. A Student winning two or more of the said prizes in a Tournament /Championship/games/Meet/Arts festival/NCC activities shall be granted talent marks at the rates applicable to only the highest prize won by him/her
- iii. The granting of talent marks shall be restricted to solely the semester in which he/she practised for most of the time in preparing for the event(s) concerned. The said semester must be identified by the teacher in charge of the event (teacher i/c of Sports and Games/NCC/Associate Patron) who shall be responsible for preparing the student for the event. The application for granting the talent marks duly certified by the teacher i/c and supported with documental proof should be submitted to the Director (Acad. & Research) well in advance before the declaration of results through the Dean / Professor (Acad) of the respective college.
- iv. The talent marks (at the rate of the prize won) shall be granted to all the courses in which the prize winning student has registered and appeared for Final Examination in the concerned semester. The talent marks will be added to the theory and practical part of each course.

- v. The talent marks shall be granted to a student only once in a semester irrespective of the no. of tournaments / championship / games / meet / NCC / arts festival in which he/she has won prize(s) in that semester.
 - vi. Talent marks shall be granted during subsequent semesters too provided the student wins the said prize(s) in tournaments / championship / games / meet / NCC / arts festival relating solely to that semester.
 - vii. Talent marks in part or full pertaining to one particular semester or tournaments / championship/games/meet/NCC/ arts festival shall not be allowed to be carried over to subsequent semesters.
 - viii. Granting of talent marks shall be limited to such an extent that no beneficiary gets more than 100 % in any other subjects upon adding the grace marks.
 - ix. Talent marks shall not be considered for the purpose of ranking.
- c. Academic regulations for Post Graduate degree programme: the following corrections are to be incorporated in the regulations**
- i. Page 53: The title should include the term "Faculty of Veterinary and Animal Sciences"
 - ii. Page 53, Clause 1: add the year 2011 at the end of explanation.
 - iii. Page 54, Clause 4: Instead of the symbol "&" the word "and" should be used in the title of subjects. The title "Livestock Production Management" shall be changed as "Livestock Production and Management"
 - iv. Page 56, Clause 10.4: A post graduate student who discontinues the programme permanently has to remit the actual amount spent by the KVASU, for the student as liquidation damage subject to a minimum of Rs. One lakh. The chairperson of the advisory committee has to work out the amount and intimate the same to the Head of the Institution. If the amount so worked out exceeds Rs. One lakh, the excess amount shall also be remitted.
 - v. Page 56, Clause 10.5: the term "wait list" shall be read as "waiting list".
 - vi. Page 59, Clause 15.6: the term "referred journals" to be replaced by "peer reviewed journals".
 - vii. Page 59, Clause 15.6: with respect to the requirements on part of an Assistant Professor to be a Advisor for PhD students, replace the words "guided atleast three M.V.Sc. students" with "guided at least two M.V.Sc. students"
 - viii. Page 59, Clause 15.9: the term "extension" shall be read as "university level extension"
 - ix. Page 60, Clause 15.10: the clause is modified as "The maximum number of Post graduate students that a teacher can guide at a time as Major Advisor is normally limited to three including full-time and part-time students. However, if there is shortage of faculty, a teacher can be allowed to guide a maximum of four students at a time.
 - x. Page 62, Clause 19.4: the last sentence shall be replaced with "A post graduate student who discontinues the programme permanently has to remit the actual amount spent by the KVASU, for the student as liquidation damage subject to

minimum of Rs. One lakh. The chairperson of the advisory committee has to work out the amount and intimate the same to the Head of the Institution. If the amount so worked out exceeds Rs. One lakh, the excess amount shall also be remitted."

xi. Page 66, Clause 28.2: replace the number "6.5" with "7.5"

xii. Page 70, Clause 32.2 shall be modified as "The students will not be allowed to submit thesis in the inter semester break."

xiii. Page 71, Clause 32.5: the term "referred journals" to be replaced by "peer reviewed journals".

xiv. Page 72, Clause 35.3: the number "30" shall be replaced with "31".

xv. Page 73, Clause 36.2: replace the term "theses" with "thesis".

d. Academic regulations for Master of Science Programmes, 2011: the following corrections are to be incorporated in the regulations

i. Page 75, Clause 7.2: the sentence shall be modified as the maximum students to be guided by the major advisor shall be decided by the Director (Acad. and Res.), based on the recommendations of the Dean.

ii. Page 76, Clause 8.2: the term "clause 19.0" to be corrected as "clause 16".

iii. Page 77, Clause 15.0 may be corrected as clause 15.

e. Hostel rules

i. Page 96, Clause 6 - Addition: admission to hostel shall be made only in the beginning of semesters.

ii. Page 96, Clause 9 - Addition: in the application prescribed for admission to the hostel, a column detailing the medical history of the student should be included.

iii. Page 100, Clause 48: The second sentence may be modified as all expenses including cooking charges shall be from the mess expense for a month.

iv. Page 100, Clause 49: The term "assistant warden" shall be replaced with "mess committee"

v. Page 101, Clause 62: shall be modified as the "hostel committee shall engage persons for cooking, serving, cleaning and other such activities concerned with the functioning of mess. The terms and conditions shall be as laid down by the hostel committee from time to time."

vi. Page 101, Clause 63: The term "assistant warden" shall be replaced by the term "Mess Committee".

f. Rules governing co-curricular activities the Kerala Veterinary and Animal Sciences University Union

i. Page 105, Article VIII: the item "j" shall be deleted

ii. Page 109, Clause 6.5.2: Shall be modified as "For the PG students the maximum age limit to legitimately contest the election would be 28 years"

- iii. Page 109, Clause 6.5.4: shall be modified as "a student who has successfully completed all the courses of the earlier semesters as on the date of filing the nominations"

2. AGENDA ITEM NUMBER II.

Approved with the following suggestions and corrections

Note: A committee chaired by the Director (Acad. & Res.) and consisting of the Deans, COVAS Mannuthy and Pookot, Dr. P. C. Alex, Dr. Francis Xavier, Dr. Jose John Chungath and Dr. Sudheer Babu is constituted to look into matters pertaining to the syllabus, curriculum and related academic matters with respect to M.S., Diploma and Certificate courses approved by the Board of Studies. Dr. P. C. Alex shall be the convenor of the committee. The committee shall submit its report within two weeks.

- a. Page 152: the title and proposal of the programme shall be modified as M.S. Applied Biochemistry instead of M.S. Applied Biochemistry and Molecular Biology.

3. AGENDA ITEM NUMBER III: Approved

4. AGENDA ITEM NUMBER IV: Approved

The academic council also approved the official resolution tabled by Dr. Leo Joseph, Dean, COVAS, Pookot with regard to the starting of M.V.Sc. Programme in the following five subjects as detailed below:

Subjects	No. of Seats
a. Veterinary Pathology ✓	: 2
b. Veterinary Clinical Medicine ✓	: 2
c. Veterinary Public Health ✓	: 2
d. Veterinary Surgery and Radiology ✓	: 2
e. Veterinary and Animal Husbandry Extension ✓	: 2

5. AGENDA ITEM NUMBER V: Approved

6. AGENDA ITEM NUMBER VI: Approved

7. AGENDA ITEM NUMBER VII: Approved

8. AGENDA ITEM NUMBER VIII: Approved with the following suggestion:

The institutions to which students and faculty members are deputed for externship/training programmes have to be recognized by KVASU.

9. AGENDA ITEM NUMBER IX: Approved.

The rules and regulations governing the award of assistantship shall be framed and proposed in the next Academic Council meeting.

10. AGENDA ITEM NUMBER. X: Approved.

A committee shall be formed with the Registrar as the Chairman, Director (Acad. & Res.) as the convenor and all the Deans as members to work out the modalities.

11. AGENDA ITEM NUMBER XI: Approved.

The committee may also co-opt other members if needed.

12. AGENDA ITEM NUMBER XII:

- a. Official resolution 1, moved by the Dean, COVAS, Mannuthy: Approved as Agenda item 2
- b. Official resolution 2, moved by the Dean, COVAS, Mannuthy: Approved
- c. Official resolution 3, moved by the Dean, COVAS, Mannuthy: Deferred
- d. Official resolution 4, moved by the Dean, COVAS, Mannuthy: Approved the proposed disciplinary actions to be taken on the event of Misbehaviour by the students.

13. Agenda item No. XIII (Non Official resolutions)

- a. Non Official resolution 1, moved by Dr. Mittu T. Kurian: a committee consisting of The Registrar (Chairman), Finance Officer (Convenor), Director (Acad. & Res.) and the Deans of Veterinary Faculty as members is formed to look into the matter.
- b. Non Official resolution 2, moved by Dr. Mittu T. Kurian: Approved
- c. Non Official resolution 3, moved by Dr. Reghu Raveendran: Not considered as the subject has already been approved as per Agenda item No. IX.
- d. Non Official resolution 4, moved by Dr. Reghu Raveendran: Already considered in the Agenda item No. IV.
- e. Non Official resolution 5, moved by Dr. Reghu Raveendran: Deferred. The proposal may be considered after improving the staff strength.
- f. Non Official resolution 6, moved by Dr. Reghu Raveendran: Not accepted. However the Chairman directed to outline the Research policy and identify thrust areas for different institutions.
- g. Non Official resolution 7, moved by Dr. Reghu Raveendran: Deferred. The proposal will be considered after improving the staff strength.
- h. Non Official resolution 8, moved by Dr. Reghu Raveendran: Not admitted
- i. Non Official resolution 9, moved by Dr. Reghu Raveendran: Already considered in the Agenda Item No. I.
- j. Non Official resolution 10, moved by Dr. Reghu Raveendran: The Director (Acad. & Res.) shall look into the possibility of early commencement of courses.
- k. Non Official resolution 11, moved by Dr. Reghu Raveendran: Deferred. The proposal has to be considered with reference to the Kerala Service Rules.

Note: the Chairman ruled that henceforth an Academic Council Member shall propose a maximum of two resolutions in a meeting; moreover the resolution should be in the approved forma in force (as per KAU statutes).

Dr. C. B. Manomohan, Registrar, Proposed vote of thanks.

The meeting was concluded at 1.30 pm