

Minutes of the third meeting of University Level Internal Quality Assurance Cell (IQAC) held on 25th August, 2025

Venue: Conference Hall, Verghese Kurien Institute of Dairy and Food Technology (VKIDFT), Mannuthy

Agenda: *Forthcoming Accreditations of KVASU*

Mode : Hybrid

Members Present :

Offline:

1. Prof (Dr.) Anil K. S., Hon'ble Vice Chancellor, KVASU and Chairman, IQAC
2. Prof (Dr.) P. Sudheer Babu, Registrar, KVASU
3. Prof (Dr.) T.S. Rajeev, DE, KVASU
4. Prof (Dr.) Ally K, Faculty Dean, CVAS, Mannuthy
5. Prof (Dr.) S. N. Rajakumar, Faculty Dean, VKIDFT, Mannuthy
6. Prof (Dr.) Maya S., Director and Co-ordinator, IQAC
7. Prof. (Dr.) A.K Beena, Associate Dean, VKIDFT
8. Dr. P.I.Geevarhese, Rtd. Professor (Rtd.), KVASU
9. Prof. (Dr.) K. M. Lucy, Professor (Acad), CVAS, Mannuthy
10. Dr. Nisha A. R., Professor and Convenor, IQAC
11. Dr. S. Harikrishnan, Head, UPDF, Mannuthy
12. Dr. Vrinda K. Menon, Associate Professor, CVAS, Mannuthy
13. Dr. Aparna Sudhakaran, Assistant Professor, VKIDFT

Online:

1. Dr. Chintu Ravisankar, Associate Director of Research, KVASU
2. Dr. Bipin K.C, Associate Professor, CVAS, Pookode
3. Dr. G.R. Jayadevan, Assistant Professor, CDST, Chettachal

The meeting started at 11 A.M in the Conference hall of VKIDFT, Mannuthy.

Dr. Anil K.S., Hon'ble Vice Chancellor and Chairman of the University Level Internal Quality Assurance Cell (IQAC), extended a warm welcome to the members. Minutes of the second meeting of IQAC was approved. Dr. Maya S., Director and IQAC Co-ordinator, presented a concise overview of the agenda and reported the actions taken, as submitted by the DAR, DE, Deans and Convenor of the Monitoring and Evaluation Cell, regarding the decisions made during the second IQAC meeting held on 17.08.2024.

Briefing the activities of the IQAC and review of earlier decisions

The minutes of the second meeting and the actions taken on each points were discussed in detail and the following decisions were taken as a follow up measure on various aspects as below:

1. Webpage for IQAC:

Details of the IQAC, along with the official order, have been uploaded on the KVASU website under the "About Us → Internal Quality Assurance Cell (IQAC)" section. According to the action taken report submitted by the Director of Entrepreneurship, KVASU, the process of launching a dedicated webpage for KVASU is currently underway and will become more active in the near future. The Associate Director of

Research also reported that administrative modules of Samarth have been developed, and login IDs have already been created for the faculty.

2. MOU

As per the resolution of the second IQAC meeting, a periodic review and follow-up of Memorandums of Understanding (MoUs) is to be carried out by a committee comprising the Vice-Chancellor, Registrar and DAR. In line with the action taken report submitted by the DAR, this committee has been formally constituted to oversee and implement the periodic review and follow-up procedures for all MoUs.

3. Eligibility for PG admission in KVASU

The Associate Director (Academics & Research) reported that admissions to PG and PhD programmes for the upcoming academic year have been finalised based on the ICAR entrance examination conducted by NTA. It was also informed that in-service PhD candidates are required to qualify the ICAR entrance test to secure admission to KVASU. An official order in this regard has been issued in alignment with the decision of the 40th Academic Council (Order No. KVASU/DAR/B1/1614/2025(2), dated 04/08/2025) by the Director (Academics and Research).

4. Student feedback to be collected and uploaded in IQAC webpage

Dr. K. M. Lucy, Professor (Academics), CVAS, Mannuthy, presented the student evaluation formats for teachers—covering undergraduate programmes (BVSc, B.Tech, B.Sc.) and postgraduate programmes (MVSc, M.Tech)—for approval. Members were requested to suggest any necessary modifications to be implemented in future academic years. The Dean, VKIDFT, informed that students' feedback is already being collected annually through Google Forms. However, Professor (Academics), Mannuthy, emphasised that feedback should also be collected in hard copy each year, as it is essential for submission to national ranking portals and urgently required for ICAR accreditation. The Hon'ble Vice-Chancellor recommended that submission of the feedback form by every student should be made mandatory prior to registering for the subsequent semester or professional year.

5. Revision of syllabus

Student feedback on the curriculum has been collected and documented. The revision of the MSc and Diploma course syllabi has already been approved by the Academic Council. The Registrar suggested that students should also be given the option to choose subjects from other streams. The Vice-Chancellor further requested the Dean, VKIDFT, to introduce additional courses on the MOOC platform.

6. Augmenting the facilities for differently abled persons

Ramps have been constructed and repaired to facilitate access to college buildings, and a wheelchair will be procured under the State Plan Project 2025–26. Deans and the Convenor of the ME Cell were advised to enhance accessibility facilities—including wheelchairs, ramps, and bathroom support rails—for differently abled individuals across all KVASU colleges. The following projects have been included in the proposal for State Plan 2025-26 as per the action taken report:

1. **Project Code:** ISP/25-26/3 – *Building Maintenance in the CVAS, Mannuthy Campus* – ₹5.00 lakhs allocated for unit improvement.
2. **Project Code:** ISP/25-26/14 – *Maintenance and Expansion of Academic Buildings in All Campuses* – ₹30.00 lakhs allocated for unit improvement.
3. **Project Code:** ISP/25-26/27 – *Maintenance of Campus Buildings and Strengthening of Transportation Facilities in CVAS, Mannuthy* – ₹8.00 lakhs allocated for unit improvement.

7. Review on NIRF ranking and publications in high impact factor journals

A meeting was convened on October 1, 2024, to review the parameters of the NIRF ranking. It was resolved to strictly implement the advisories regarding the correct mention of institutional affiliations in publications. Since the last IQAC meeting, 92 research publications, one book, and one book chapter authored by faculty members have been submitted to the email of the Associate Director of Research. The discrepancy between the number of articles reported in Web of Science and Scopus by institutions and the counts retrieved through NIRF searches were identified as an issue to be rectified. Dr. Vrinda Menon also suggested that technology transfer initiatives for farmers and entrepreneurs should be factored into the NIRF ranking process, particularly in the context of a veterinary university.

8. Implementation of five day week in KVASU

The Vice-Chancellor and Registrar informed that the agenda has been kept in abeyance, as many universities in Kerala have not yet implemented it. However, Dr. Bipin K. C. requested that its implementation be given due consideration, noting that several ICAR institutions across India have already adopted it.

AGENDA:

Forthcoming Accreditations:

Application for ICAR accreditation has to be submitted by KVASU soon. The progress in this aspect and other accreditations such as NAAC needs discussion.

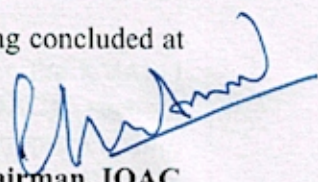
The Director of IQAC emphasised that, in line with "One Nation, One Data" policy of NAAC, all data submitted to various accreditation agencies must be transparent and standardised, as discrepancies could adversely affect the university's credentials. The Vice-Chancellor suggested that all accreditation-related data should be routed through the Director of IQAC. Furthermore, all organizations, including alumni associations, can have access to this data for scholarship and grant purposes, if necessary, and in return, they must report the details of annual financial support provided to students. The Director of IQAC reported that a three-day workshop entitled "*Crafting High-Impact Research: Techniques for Writing and Publishing in Top-Tier Journals*" was successfully conducted by IQAC, KVASU, along with Directorate of Students Welfare and Academic staff College. The funding support was from the Director of Student's Welfare under Directorate of Entrepreneurship, KVASU. The Director also requested additional funding for organising workshops and training programmes in future. In response, the Vice Chancellor instructed the ADR to allocate ₹20,000 for conducting workshops under IQAC.

The agenda item submitted by Dr. Sanis Juliet regarding the current scorecard published along with the notification for the recruitment of Assistant Professors was not discussed, as the scrutiny of applications had already been completed.

The Hon'ble Vice Chancellor and Chairman of IQAC informed the members that any matter falling under the purview of IQAC may be forwarded for consideration and that the next meeting would be scheduled in the first week of December; or earlier if any urgent agenda arises.

The Director of IQAC proposed the vote of thanks, and the meeting concluded at 12:30 p.m.

Mannuthy,
25.08.2025.


Chairman, IQAC